

# CHIEF LOCAL ELECTED OFFICIALS MEETING

Friday January 12, 2024

Immediately following the NWPAs Job Connect Meeting

Teams Meeting ID: 284 352 221 54 Passcode: 22M2qz

Call In Audio Only: +1 724-761-2341,28595253# Phone Conference ID: 285 952 53#

## Microsoft Teams Virtual Meeting

### AGENDA

- 1) Welcome, *Commissioner Bob Snyder, Chair*
- 2) Meeting will be **RECORDED**, please exit if non-consenting, and **AGENDA POSTED IN CHAT**, *Nancy*
- 3) Roll Call / Visitor Recognition – *Nancy*
- 4) **Public Comments** – *Commissioner Bob Snyder, Chair*
- 5) **Approval of Consent Agenda, Chair Commissioner Bob Snyder**
  - \*Board Staff Will Give Brief Summary Of Each Item Prior To Full Vote\***
  - a) **Approval of November 9, 2023 Meeting Minutes**
  - b) **Common Measures PY23 Q1** *Lisa M*
  - c) **Accept the PY23 Q1 Operator Statement of Work Summary**
  - d) **Accept the PY23 Q1 Title I Statement of Work Summary**
  - e) **Accept Revised EO Policy**
  - f) **Any items to sever for discussion -or- motion to accept as a whole**
  - g) **Vote on accepting the Consent Agenda**
- 6) *Previous Action Items, Lisa M*
  - a) *DONE: Board staff will gather the necessary signatures on the amended CLEO Agreement.*
  - b) *Formal approval of the CLEO Agreement will be ratified at the next CLEO meeting in January*
  - c) *Election of the CLEO Board slate of officers will be added to the CLEO meeting in January 2024.*
- 7) *Updates from the Chair, Bob Snyder*
  - a) *Membership*
    - Shane Kline, Plant Manager, Wabtec Erie, Seated 12/12/2023 as Business Rep From Erie
    - In Compliance
  - b) *Update From Lisa Miller On Reappointment Plan For January 1, 2024*
    - Complete: Bobbie Jones and Jill Foy
    - In Process: Juanice Vega, Heather Frazier (formerly Moles)
    - Won't Be Seeking Reappointment After June 30: Karen Thomas (Clarion), Archie Graham (Venango)
    - Erie Members CE Davis Still Considering For Reappointment: Andrea MacArthur, TJ Sandell
- 8) *Fiscal Items, Diona Brick*
  - a) **Fiscal Report (Vote)**
  - b) *Budget Discussion*
  - c) *Other*
    - i) 2022 WIOA Fiscal Compliance
    - ii) PY 2023 Reconciliation Letter
- 9) **Ratify Amended CLEO Agreement, Chair Snyder**
- 10) Update on Sunshine Act and Amending Agendas, *Joe Keebler*

- 11) **Elect CLEO Board Slate Of Officers For 2024, Bob Snyder**  
**Chair, Vice Chair, Second Vice Chair**  
-Two Consecutive Terms Permitted For Chair  
-Chair Snyder on Second Term, Vice Chair Brosius also on Second Term, Second Vice Chair is New
- 12) Risk Assessment Discussion: Equus Staffing Changes, *Lisa M*
- 13) Statement of Work Committee Will Be Convening, Members Requested, *Lisa M*
- 14) Other Business
- a) Introduction of Information and Communications Specialist, Emily Cozzens
  - b) Board Staff Report Highlights, *Lisa Miller*
    - State Plan Goals, Susan
    - Additional items of interest
      - Erie Workshops January 2024
      - OC Workshops January 2024
    - Anything Else
- 15) Other Items As Needed
- 16) Executive Session: As Needed
- 17) Review of New Action Items
- 18) **Adjourn** **Next Board Meeting:** Friday March 8, 2024

**ITEMS IN BOLD REQUIRE A VOTE**

Resources: • Acronym List • Conflict of Interest Info • Conflict of Interest Form • Abstention Form • ETPL • HPO  
• Attendance • Operator • Rapid Response • Title I  
• **Common Measures PY23 Q1** • PY22 IFA • WDA Profile  
• Committee Reports • Committee Membership List • Board Membership List  
• PA CareerLink® Services For Businesses