

**Virtual Details**

Microsoft Teams:

Use calendar link or Meeting ID: 284 352 221 54 Passcode: 22M2qz

Or call in (audio only): [+1 724-761-2341](tel:+17247612341), [28595253#](tel:28595253) Phone Conference ID: 285 952 53#

**AGENDA**

- 1) Welcome -- *Chair Bobbie Jones*
- 2) Meeting will be **RECORDED**, please exit if non-consenting, **AGENDA POSTED IN CHAT**, *Nancy*
- 3) Roll Call / Visitor Recognition – *Nancy*
- 4) **Public Comments** – *Chair Bobbie Jones*

**5) Approval of Consent Agenda -- *Chair Bobbie Jones***

**\*Board Staff Will Give Brief Summary Of Each Item Prior To Full Vote\***

- a) **Approval of January 12, 2024 Meeting Minutes**
  - b) **Common Measures PY23 Q2**Lisa M
  - c) Accept The **Procurement Policy Revised**
  - d) Accept The **PA CareerLink® Staff Grievance Policy** Removal
  - e) Accept The **PY 22 Monitoring Letter**
  - f) Accept The **PY22 Monitoring Report**
  - g) Accept the PY23 Q1 **Participant** Satisfaction Survey Summary
  - h) Accept the PT23 Q1 **Business** Satisfaction Survey Summary
  - i) Any items to sever for discussion -or- motion to accept as a whole
  - j) **Vote on accepting the Consent Agenda**
- 6) *Previous Action Items – Chair Bobbie Jones*  
*In Process: Lisa Miller will add timetables for the ongoing and persistent issues regarding Title I into the PY24 statement of work.*  
  
*In Process: Lisa Miller will implement accountability timetables to the statement of work regarding the staffing concerns and will update the board on this issue on a regular basis.*

**7) Updates From The Chair— *Chair Bobbie Jones***

- a) **Membership**
  - Archie Graham Retiring From The Board. Thank You And Enjoy!
  - Introduction From Brandon Schmitt, IUOE Local 66, Venango County (Introduction)
  - In Compliance
  
- b) **Update From Lisa Miller On Reappointment Plan For January 1, 2024**
  - Complete: Bobbie Jones, Jill Foys, Juanice Vega
  - In Process: Heather Frazier (formerly Moles)
  - Won't Be Seeking Reappointment After June 30:
    - Karen Thomas (Warren): Seeking Warren Business Representative
  - Erie Members CE Davis Still Considering For Reappointment: Andrea MacArthur, TJ Sandell

c) The new CLEO Slate of Officers has been appointed and the WDB is being made aware of the following:

-Chair:	Chip Abramovic	Venango County Commissioner
-Vice Chair:	Wayne Brosius	Clarion County Commissioner
-2 <sup>nd</sup> Vice Chair:	Tricia Durbin	Warren County Commissioner

-They will each have a one year term.

-The signatory will remain Sam Breene, Venango County Commissioner

-The CLEO Chair's contact information: [cabramovic@co.venango.pa.us](mailto:cabramovic@co.venango.pa.us)

8) Fiscal Items, Diona Brick

- a) **Fiscal Report (Vote)**
- b) Budget Discussion
- c) Other Item of Interest

9) **Vote To Accept NWPA Job Connect Slate of Officers For PY24**

-Chair	Travis Crytzer,	Business,	Crawford
-Vice Chair	Brad Tisdale,	Apprenticeship, Forest	
-Treasurer	Jim Decker,	Business,	Warren
-Secretary	Juanice Vega,	Higher Ed,	Clarion
-County Rep	Andrea MacArthur,	Business,	Erie
-County Rep	Bobbie Jones,	Business,	Venango

10) **Accept the Monitoring Q2 PY 23 Reports**, *Carrie, Susan*

- a. **Title I Process Monitoring**, *Carrie*
- b. **Title I Post Exit Follow Up and Gains and Credentials Monitoring**, *Susan*

11) Follow Up: Risk Assessment Discussion: Equus Staffing Changes, *Lisa M,*

*Bradley Williams—Equus Vice President Business Development and Chief Customer Officer*

12) **Ratify Executive Committee Decision Letter From 02/01/2024 Special Executive Committee Meeting: Grievance Hearing**, *Bobbie Jones and Travis Crytzer*

13) Website Update [PDDG Mockup](#), Travis Crytzer, Lisa M and Emily C

- a. **Allow The Communications Committee To Approve All Website Design (Vote)**
- b. Seeking additional board members and CLEOs for the Communications Committee

14) **RFP ad hoc Committee Reconvening**, *Lisa M*

**Charge: Annual Review Of Title I and Operator RFP and Scoring Process**

-Current Members: Jim Decker, Jill Foys, TJ Sandell, *Diona Brick, Joe Keebler*, CLEOs: Davis, Tricia

-Select a Chair

15) [Review and Provide Feedback: PY24 Meeting Schedule Draft](#), Lisa M

16) Other Business

a) [Board Staff Report Highlights](#), *Lisa Miller*

-Additional items of interest

- SOFI Time Again, Watch For Emails From Nancy Wisgirda, Due April 1, Monitoring Item!
- L. Miller will be off. Please contact Lisa Stalnaker or Nancy Wisgirda with any needs.

b) Anything Else

- 17) Other Items As Needed
- 18) Executive Session: As Needed
- 19) Review of New Action Items
- 20) **Adjourn** *Next Board Meeting: Friday May 10, 2024*

**ITEMS IN BOLD REQUIRE A VOTE**

Resources: • [Acronym List](#) • [Conflict of Interest Info](#) • [Conflict of Interest Form](#) • [Abstention Form](#) • [ETPL](#) • [HPO](#)  
• [Attendance](#) • [Operator Update](#) • [Rapid Response](#) • [Title I Report](#)  
• [Common Measures PY23 Q1](#) • [PY22 IFA](#) • [WDA Profile](#)  
• [Committee Reports](#) • [Committee Membership List](#) • [Board Membership List](#)  
• [PA CareerLink® Services For Businesses](#)