

CHIEF LOCAL ELECTED OFFICIALS MEETING

Thursday November 9, 2023

Immediately following the NWPJ Job Connect Meeting

Teams Meeting ID: 284 352 221 54 Passcode: 22M2qz

Call In Audio Only: +1 724-761-2341,28595253# Phone Conference ID: 285 952 53#

Microsoft Teams Virtual Meeting

AGENDA

- 1) Welcome, *Commissioner Bob Snyder, Chair*
- 2) Meeting will be **RECORDED**, please exit if non-consenting, and **AGENDA POSTED IN CHAT**, *Nancy*
- 3) Roll Call / Visitor Recognition – *Nancy*
- 4) **Public Comments** – *Commissioner Bob Snyder, Chair*

5) Approval of Consent Agenda, *Chair Commissioner Bob Snyder*

Board Staff Will Give Brief Summary Of Each Item Prior To Full Vote

- a) Approval of September 8, 2023 Meeting Minutes
- b) Approval of July 28, 2023 Special Meeting Minutes
- c) Accept The PA CareerLink® Certification Lisa M and Susan
 - i) Operator Quality Review
 - ii) Erie Certification Checklist
 - iii) Oil Region Certification Checklist
 - iv) Participating Partner Survey
 - v) ADA Walk Thru Erie and Oil Region
 - vi) Continuous Improvement Plan (Note* Already board approved May 2023)
- d) Accept the Common Measures PY22 Q4
- e) Accept the 1st Quarter Programmatic Monitoring Summary for WIOA and TANF Youth
- f) Accept the 1st Quarter Programmatic Monitoring Summary WIOA Desk Audit
- g) Accept the Administrative Monitoring Summary
- h) Accept the Business Satisfaction Report PY22 Q4
- i) Accept the Participant Satisfaction Report PY22 Q4
- j) Any items to sever for discussion -or- motion to accept as a whole
- k) Vote on accepting the Consent Agenda

6) *No Previous Action Items*

7) Updates from the Chair, *Bob Snyder*

- a) Membership
-Accept the resignation of Lynn Rupp from the board, Erie, Business

- b) Update From Lisa Miller On Reappointment Plan For January 1, 2024
-Approval to begin any reappointments due in June 30, 2024

8) Fiscal Items, *Diona Brick*

- a) **Fiscal Report (Vote)**
- b) Budget Discussion
- c) Other Items of Note
-Bonding, Audit Plan, Fixed Asset List

9) Accept The Updated CLEO Agreement, (Section VIII) *Joe Keebler*

**10) Elect CLEO Board Slate Of Officers For 2024, Bob Snyder
Chair, Vice Chair, Second Vice Chair**

- Two Consecutive Terms Permitted For Chair
- Chair Snyder on Second Term, Vice Chair Brosius also on Second Term

11) PY 22 TANF Youth Development Program Data Breach, Lisa M

12) Approval Of Title I Contractor for PY 24: Equus Workforce Solutions, Lisa M

13) Approval Of Operator Contractor for PY 24: Equus Workforce Solutions, Lisa M

14) Other Business

- a. Introduction of Information and Communications Specialist, Emily Cozzens
- b. Board Staff Report Highlights, *Lisa Miller*
 - State Approval Of Local and Regional Modified Plans
 - VCME Items in Honor of George Tanner
 - Additional items of interest

15) Other Items As Needed

16) Executive Session: As Needed

17) Adjourn

Next Board Meeting: Friday January 12, 2024 Happy New Year!!

****Note That The Executive Committee Prior To That Meeting Will Be Jan 5 And Is Only One Week Prior To The Board Meeting In Order To Accommodate For Holidays****

ITEMS IN BOLD REQUIRE A VOTE

Resources: • Acronym List • Conflict of Interest Info • Conflict of Interest Form • Abstention Form • ETPL • HPO
• Attendance • Operator • Rapid Response • Title I
• Most Recent Common Measures Performance Report • PY22 IFA • WDA Profile
• Committee Reports • Committee Membership List • Board Membership List
• PA CareerLink® Services For Businesses