

CHIEF LOCAL ELECTED OFFICIALS MEETING

Lew Davies Community Building, 1034 Park Ave, Meadville, PA 16335

Wednesday, August 20, 2014

11:34 am

ATTENDANCE

Commissioner Butch Campbell, Clarion County
Commissioner Robert Snyder, Forest County
Commissioner Bonnie Summers, Venango County
Commissioner Stephen Vanco, Warren County
Commissioner Jack Lynch, Crawford County
County Executive Kathy Dahlkemper, Erie County

GUESTS

Diona Brick
Linda Schell
Janet Gatesman
Richard Cornwell
Chris Davison
Jack Hewitt

PPF

Rebecca Cornish
Deb O'Neil
Jackie Hamilton

WELCOME/ROLL CALL

Commissioner Synder called the meeting to order. Roll call was taken. It was noted there was a quorum.

VISITOR RECOGNITION / PUBLIC COMMENT

Visitors introduced themselves. There was no public comment.

APPROVAL OF MINUTES – JULY 23, 2014 MEETING

The Chief Local Elected Officials (CLEO) meeting minutes dated July 23, 2014 were presented for approval.

Commissioner Summers suggested correcting Mr. Cornwell's first name to Richard.

MOTION

It was **moved** by Commissioner Campbell and **seconded** by Commissioner Lynch to approve the minutes of the July 23, 2014 Chief Local Elected Officials meeting with the suggested change. All were in favor. **Motion passed and carried.**

REVIEW OF PREVIOUS ACTION ITEMS

1. Ms. O'Neil will send the recommendation letters to the CLEOs for review.

Ms. O'Neil spoke about the recommendation and nomination and appointment letters. She did not send them to the CLEOs, as the state monitor still needs to provide input on which letters need revised.

2. Ms. O’Neil will send the Agreements to Attorney Wil White’s office for review.

Ms. O’Neil will be ready to send the PA CareerLink[®] agreements to Attorney Wil White following input by the operator consortium.

3. Ms. Stuart will organize a special session with the Operators on ADA.

Ms. Stuart was not present at the meeting, therefore no update could be provided on this issue.

VOTE ITEM: APPROVAL OF THE WIB/CLEO AGREEMENT

MOTION

It was moved by County Executive Dahlkemper and seconded by Commissioner Summers to approve the WIB/CLEO agreement as presented. All were in favor. Motion passed and carried.

Commissioner Snyder asked when the agreements would be signed. Ms. O’Neil had the agreement ready to sign.

VOTE ITEM: APPROVAL OF REVISED CLEO AGREEMENT

Ms. O’Neil spoke of how Attorney Wil White drafted the agreement and how the CLEOs had approved the agreement in November, but with the new state policy, more information needs to be included in the agreement. The deadline for the agreement is December 31, 2014. She wanted CLEO input on the agreement as presented before she sends it to Attorney Wil White.

MOTION

It was moved by Commissioner Campbell and seconded by County Executive Dahlkemper to approve the revised CLEO agreement on the condition of solicitor confirmation. All were in favor. Motion passed and carried.

OTHER

Ms. Brick was asked if there are any concerns with cash flow. She noted that she has no concerns at this time.

Ms. O’Neil brought up the organizational chart status. There are going to need to be revisions to make it compliant for submission with the local plan. Roles and responsibilities need to be included on the chart. She is waiting on input from the state on more specifics.

CLEO approval of the new PA CareerLink[®] - Warren County site was discussed. Commissioner Vanco asked someone to address the issue of prevailing wage at this site. Mr. Hewitt said that Mr. Folletti approached him after the WIB meeting today and told him that prevailing wage may apply in this situation. Since PA CareerLink[®] is a state program, and they are requesting the specifications of the build out on the new building, the owner may have to pay his workers a prevailing wage. This would significantly affect the budget as the owner may then choose to charge PA CareerLink[®] for the build out instead of paying for it himself. The owner has his own employees for labor.

Mr. Hewitt expressed interest in getting guidance on whether prevailing wage is applicable. Since PA CareerLink[®] - Warren County is dictating the work he is supposed to do, the rule may apply. County Executive Dahlkemper emphasized that we need clarification before the new site moves forward, as the WIB member is concerned. Ms. O’Neil brought up that this issue came up with the PA CareerLink[®] -

Erie County building, and a solicitor opinion was sought. Commissioner Campbell said a solicitor opinion was needed.

****ACTION****

- **Commissioner Campbell will contact Attorney Wil White to obtain an opinion on prevailing wage at the new PA CareerLink[®] - Warren County site.**

MOTION

It was moved by Commissioner Vanco and seconded by Commissioner Campbell to approve the new site for the PA CareerLink[®] - Warren County office, contingent upon solicitor input about prevailing wage on the new site build out. All were in favor. Motion passed and carried.

REVIEW OF ACTION ITEMS

- **Commissioner Campbell will contact Attorney Wil White to obtain an opinion on prevailing wage at the new PA CareerLink[®] - Warren County site.**

ADJOURNMENT

MOTION

It was moved by Commissioner Campbell and seconded by Commissioner Snyder to adjourn the meeting. All were in favor. Motion passed and carried.

The meeting was adjourned at 11:49 am.

Respectfully Submitted,

Jacqueline Hamilton
Administrative Assistant
Partners for Performance