

**PARTNERS FOR PERFORMANCE MEETING**  
**Lew Davies Community Center, 1034 Park Avenue, Meadville, PA 16335**  
**Wednesday, October 22, 2014**  
**12:01 pm**

**ATTENDANCE**

Commissioner Butch Campbell, Clarion  
Commissioner Robert Snyder, Forest  
Commissioner Bonnie Summers, Venango  
County Executive Kathy Dahlkemper, Erie

**ABSENT**

Commissioner Jack Lynch, Crawford  
Commissioner Stephen Vanco, Warren

**PPF STAFF**

Rebecca Cornish  
Deb O'Neil  
Jackie Hamilton

**GUESTS**

Diona Brick  
Kerri Bruce  
Richard Cornwell  
John Flanagan  
Felix Folletti  
Janet Gatesman  
Jack Hewitt  
Linda Schell  
Colleen Stewart  
Dr. Dmitry Zhmurkin

**WELCOME/ROLL CALL**

Commissioner Summers called the meeting to order at 12:20 pm. Roll call was taken. It was noted there was a quorum.

**VISITOR RECOGNITION / PUBLIC COMMENT**

Visitors introduced themselves. There was no public comment.

**APPROVAL OF MINUTES – SEPTEMBER 24, 2014 MEETING**

The Partners for Performance meeting minutes dated September 24, 2014 were presented for approval.

**MOTION**

It was **moved** by Commissioner Snyder and **seconded** by Commissioner Campbell to approve the minutes for the September 24, 2014 Partners for Performance meeting as presented. All were in favor. **Motion passed and carried.**

**REVIEW OF PREVIOUS MEETING ACTION ITEMS**

- Commissioner Campbell will discuss the MOU with Attorney Bogaty and then transfer the responsibility of completing the MOU to Partners for Performance staff. The MOU will be provided for signature at the next meeting. **The MOU was not provided at this meeting, but will be provided at the next meeting per Commissioner Campbell.**
- The Rights & Responsibilities page will be added to the end of the Workers' Compensation packet and provided to each of the counties. **COMPLETE**
- Any future training opportunities will be sent to Partners for Performance employees. **COMPLETE**

## **PROGRAM SPECIALIST POSITION UPDATE**

Ms. Cornish spoke about the good response received from advertising the position for a Program Specialist in the Meadville Tribune, Erie Times-News, and The Derrick. Thirty-four resumes were received. She has categorized the resumes into groups to be reviewed for potential interviews. She requested a meeting be coordinated for the CLEOs to review the candidates.

### **\*\*ACTION\*\***

- **Ms. Hamilton will send a Doodle Poll to the CLEOs to schedule a meeting to review the candidates.**

Commissioner Summers concurred with Ms. Cornish on the choice of candidates. She also asked the CLEOs to do their best to be available to sit in on interviews if available. It is anticipated that the interviews will be conducted in Meadville.

## **PERSONNEL**

Discussion was held regarding the handling of personnel issues for PA CareerLink® shared staff payrolled by PFP. Concern was raised regarding the authority to hire and terminate PA CareerLink® staff by the Operator Consortium, since the PA CareerLink® is not a legal entity. It was recommended that Attorney Ray Bogaty be contacted to discuss this issue in more detail with the state's attorney, Art McNulty. It was further recommended that a formal letter terminating Chris Davison's employment with PA CareerLink® be sent by PFP, noting that they have been notified by the Operator Consortium that they (PFP) are no longer to payroll him. It was clarified by the PFP Board that PFP only performs the administrative aspects of payrolling PA CareerLink® shared staff.

### **\*\*ACTION\*\***

- **Attorney Ray Bogaty will be contacted to discuss shared staff in more detail with the state's attorney, Art McNulty.**
- **A formal letter terminating Chris Davison's employment with PA CareerLink® will be sent by PFP, noting that they have been notified by the operator consortium that they (PFP) are no longer to payroll him.**

## **REVIEW OF ACTION ITEMS**

- **Commissioner Campbell will provide the MOU for Partners for Performance at the next PFP meeting.**
- **Ms. Hamilton will send a Doodle Poll to the CLEOs to schedule a meeting to review the resumes.**
- **Attorney Ray Bogaty will be contacted to discuss shared staff in more detail with the state's attorney, Art McNulty.**
- **A formal letter terminating Chris Davison's employment with PA CareerLink® will be sent by PFP, noting that they have been notified by the operator consortium that they (PFP) are no longer to payroll him.**

## **ADJOURNMENT**

The PFP Board called an executive session to discuss personnel. The PFP public meeting was adjourned following the executive session.

The meeting was adjourned at 12:32 pm

Respectfully submitted,

Jacqueline Hamilton  
Administrative Assistant  
Partners for Performance