

PARTNERS FOR PERFORMANCE MEETING

William J. Douglass, Jr. Corporate Conference Center, 764 Bessemer St, Meadville, PA 16335
Wednesday, November 17, 2014
12:01 pm

ATTENDANCE

Commissioner Butch Campbell, Clarion
Commissioner Robert Snyder, Forest
Commissioner Bonnie Summers, Venango
County Executive Kathy Dahlkemper, Erie
Commissioner Jack Lynch, Crawford
Commissioner Stephen Vanco, Warren

GUESTS

Diona Brick
Kerri Bruce
Jack Hewitt
Linda Schell
Colleen Stewart
Attorney Wil White
Keith Gushard, Meadville Tribune

PFP STAFF

Rebecca Cornish
Deb O’Neil
Jackie Hamilton

WELCOME/ROLL CALL

Commissioner Summers called the meeting to order at 1:06 pm. Roll call was taken. It was noted there was a quorum.

VISITOR RECOGNITION / PUBLIC COMMENT

Visitors introduced themselves. There was no public comment.

APPROVAL OF MINUTES – OCTOBER 22, 2014 MEETING

The Partners for Performance meeting minutes dated October 22, 2014 were presented for approval.

MOTION

It was **moved** by Commissioner Snyder and **seconded** by County Executive Dahlkemper to approve the minutes for the October 22, 2014 Partners for Performance meeting as presented. All were in favor. **Motion passed and carried.**

REVIEW OF PREVIOUS MEETING ACTION ITEMS

1. **Commissioner Campbell will provide the MOU for Partners for Performance to provide WIB staff support at the next PFP meeting.** Commissioner Campbell has the MOU. Commissioner Lynch suggested some minor revisions. The MOU needs to be provided to the WIB for approval. Commissioner Summers will sign the approved MOU.

MOTION

It was **moved** by Commissioner Campbell and **seconded** by County Executive Dahlkemper to approve the revised MOU and direct PFP to present it to the WIB. All were in favor. **Motion passed and carried.**

****ACTION****

- Ms. Cornish will present the MOU for Partners for Performance staff support to the WIB at their next meeting for approval.
2. Ms. Hamilton will send a Doodle Poll to the CLEOs to schedule a meeting to review the resumes. **(Complete)**
 3. Attorney Ray Bogaty will be contacted to discuss shared staff in more detail with the state's attorney, Art McNulty. Attorney Ray Bogaty has not yet provided a legal opinion on personnel responsibilities for the PA CareerLink[®] shared staff. Ms. Cornish will follow up with Attorney Bogaty on this issue.
 4. A formal letter terminating Chris Davison's employment with PA CareerLink[®] will be sent by PFP, noting that they have been notified by the operator consortium that they (PFP) are no longer to payroll him. Ms. Cornish is seeking clarification on the terms of this termination from the operators.

PROGRAM SPECIALIST UPDATE

Commissioner Summers stated that she and Ms. Cornish interviewed five applicants and have narrowed them to two candidates. They expect to offer employment to the best applicant by the end of December.

OTHER

Ms. Schell stated that the operators will be interviewing two candidates for the open site administrator position tomorrow.

MOTION

It was **moved** by Commissioner Snyder and **seconded** by County Executive Kathy Dahlkemper to call an executive session to discuss personnel issues. All were in favor. **Motion passed and carried.**

An executive session was called to discuss personnel at 1:11 pm. All visitors left with the exception of Ms. Schell, Mr. Hewitt, Ms. Stuart, and Ms. Cornish. The PFP meeting reconvened at 1:27 pm.

Ms. Brick asked about requesting an extension for the IRS Form 990.

MOTION

It was **moved** by Commissioner Snyder and **seconded** by Commissioner Snyder to grant permission to Ms. Brick to request an extension for the IRS Form 990. All were in favor, Commissioner Summers abstained. **Motion passed and carried.**

REVIEW OF ACTION ITEMS

- Ms. Cornish will present the MOU for Partners for Performance staff support to the WIB at their next meeting for approval.
- Ms. Cornish will follow up with Attorney Ray Bogaty regarding a discussion about shared staff with the state's attorney, Art McNulty.
- Ms. Cornish will continue to work with the operators on clarification of the terms of termination of Chris Davison. She will then send a formal letter terminating Mr.

Davison's employment with PA CareerLink® from PFP, noting that they have been notified by the operator consortium that they (PFP) are no longer to payroll him.

ADJOURNMENT

MOTION

It was moved by Commissioner Snyder and seconded by Commissioner Campbell to adjourn the meeting. All were in favor. Motion passed and carried.

The meeting was adjourned at 1:30 pm

Respectfully submitted,

Jacqueline Hamilton
Administrative Assistant
Partners for Performance