

**CHIEF LOCAL ELECTED OFFICIALS MEETING**

Holiday Inn, 210 Ludlow Street, Warren, PA 16365

Wednesday, August 12, 2015

11:46 am

**ATTENDANCE**

Commissioner Butch Campbell, Clarion County  
County Executive Kathy Dahlkemper, Erie County  
Commissioner Robert Snyder, Forest County  
Commissioner Bonnie Summers, Venango County

**ABSENT**

Commissioner Jack Lynch, Crawford County  
Commissioner Stephen Vanco, Warren County

**PPF**

Janet Anderson  
Deb O'Neil  
Jackie Hamilton  
Zach Longstreth

**GUESTS**

Attorney Wil White  
Diona Brick  
Mike Fleck  
Linda Schell  
Janet Gatesman  
Rick Cornwell  
Bob Cardamone  
Dr. Aldo Jackson  
Georgia Del Freo  
Matt Crouch  
Susanna Giesey  
Colleen Stuart  
Kerri Bruce  
Greg Flinchbaugh

**WELCOME/ROLL CALL**

Commissioner Snyder called the meeting to order at 11:46 am. Roll call was taken. It was noted there was a quorum.

**VISITOR RECOGNITION / PUBLIC COMMENT**

Visitors introduced themselves. There was no public comment.

**APPROVAL OF MINUTES – JUNE 24, 2015 MEETING**

The Chief Local Elected Officials (CLEO) meeting minutes dated June 24, 2015 were presented for approval.

**MOTION**

It was **moved** by Commissioner Summers and **seconded** by County Executive Dahlkemper to approve the minutes of the June 24, 2015 as presented. All were in favor. **Motion passed and carried.**

**REVIEW OF PREVIOUS ACTION ITEMS**

1. Ms. Brick will send an email to the CLEOs detailing the offset breakdown by county. Complete.
2. County Executive Dahlkemper and Ms. Sabol will contact the Governor's office regarding the issues with EARN funds being sent to St. Benedict's Education Center. Complete; no resolution yet.

3. **Ms. Anderson will work with Mr. Rouch to combine the PA CareerLink® Erie Chamber memberships.** Ms. Anderson has been working with Susan Ronto to reduce the WDB membership level membership cost.
4. **Ms. Anderson will ask for the cost for the PA CareerLink® booth to be waived.** Ms. Anderson stated this was not likely.
5. **Ms. Anderson will report to the WIB Executive Committee that the CLEOs would allow use of their solicitor by the WIB and recommend the final decision be taken to the full board.** Complete.

### **FISCAL AGENT REPORT**

Commissioner Snyder asked if there were any additional points to cover in the Fiscal Agent Report beyond what was discussed at the previous Workforce Development Board meeting. Ms. Brick stated there were none.

### **MOTION**

It was **moved** by Commissioner Campbell and **seconded** by County Executive Dahlkemper to approve the Fiscal Agent Report. All were in favor. **Motion passed and carried.**

### **VOTE ITEM: APPROVAL OF WDB/FISCAL AGENT AGREEMENT**

Ms. Brick noted that there were no substantial changes in this agreement.

### **MOTION**

It was **moved** by County Executive Dahlkemper and **seconded** by Commissioner Campbell to approve the Workforce Development Board/Fiscal Agent Agreement as presented. All were in favor. **Motion passed and carried.**

### **US DOL CORRECTIVE ACTION**

Ms. Anderson stated that she anticipated a corrective action from US Department of Labor by July 31, but it was not yet issued.

### **EXECUTIVE SESSION**

An executive session regarding personnel issues was called at 11:51 am. All the guests left the room with the exception of Ms. Anderson and Attorney White. Ms. Brick was called into the session at 12:01 pm. The meeting reconvened at 12:30 pm. Many guests did not return.

### **MOTIONS**

It was **moved** by Commissioner Campbell and **seconded** by County Executive Dahlkemper to issue a 30 day notice of termination of Title I contract to Venango Training and Development Center, effective August 14, without cause. All were in favor. **Motion passed and carried.**

It was **moved** by Commissioner Summers and **seconded** by Commissioner Campbell to direct Partners for Performance to issue an RFP for each Title 1 Youth and Adult/DW services in the rural counties on August 14, to be released for 10 days. Language must be added to the RFP to maintain job security for 90 days for the front line staff. All were in favor. **Motion passed and carried.**

It was moved by County Executive Dahlkemper and seconded by Commissioner Summers to grant Janet Anderson permission to find an interim provider of Title I services in the rural counties, if needed, to minimize disruption to the workforce system after the terminated contract and before a new contract is executed. All were in favor. Motion passed and carried.

**REVIEW OF ACTION ITEMS**

1. Ms. Anderson will continue to work with Susan Ronto to reduce the cost of WDB's membership level of the Erie Regional Chamber and Growth Partnership.

**ADJOURNMENT**

**MOTION**

It was moved by Commissioner Summers and seconded by County Executive Dahlkemper to adjourn the meeting. All were in favor. Motion passed and carried.

The meeting was adjourned at 12:33 pm.

Respectfully Submitted,

Jacqueline Hamilton  
Administrative Assistant  
Partners for Performance