

**From:** Raptosh, Kathleen **On Behalf Of** Wolf, Steven (L&I)  
**Sent:** Friday, March 04, 2016 3:28 PM  
**Subject:** ETPL Performance Clarification

Good Afternoon ETPL Points of Contact,

In the last couple of weeks there have been questions that have arisen regarding performance relating to the eligible training provider list (ETPL). To offer some clarity, WIOA requires training providers seeking inclusion on the ETPL to submit performance based on student outcomes. This information can be provided via social security numbers or in aggregate form. L&I has had discussion with Pennsylvania's State System of Higher Education (PASSHE) to reinforce that both are options for providers, and that there are benefits to either. Under WIOA, institutions of higher education are no longer exempt from submitting performance data for inclusion on the ETPL. Because this is a new Federal change from what providers have been accustomed to in the past, it is imperative that they communicate with their local boards about how to submit such performance data.

For instances where a provider did not submit performance data, the local board must verify with the provider, and include a comment during the local review process, the reason why they were unable to submit performance data, to ensure a record exists within CWDS, the system of record. There are two reasons that a provider would not submit performance.

1. The program is new to the training provider and has not had a graduating class.
2. The program did not have any students scheduled to complete training within the one year reporting period.

The Department is sharing this clarifying guidance with PASSHE and Pennsylvania's Department of Education. PASSHE shared that this would also be communicated at their next Chief Academic Officers meeting this month.

**Steven Wolf** | Division Chief, Quality Assurance  
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