



NORTHWEST PENNSYLVANIA WORKFORCE DEVELOPMENT BOARD MEETING

FRIDAY, December 9, 2016
8:30 AM – 10:00 AM

William J. Douglass, Jr. Corporate Conference Center, 764 Bessemer Street, Meadville, PA 16335

AGENDA

- 1) Welcome & Roll Call / Visitor Recognition / Public Comment – *Joy Sherry, Chair*..... 8:30-8:35
- 2) **Approval of October 14, 2016 Meeting Minutes** 8:35-8:40
- 3) Updates from the Chair – *Ms. Joy Sherry* 8:40-8:45
 - a. Review of Previous Action Items
 - i. The following reports will be offered to the board, quarterly: *Number of Workshops Offered/Total Number of Workshop Attendees, 2015-2016 UC Equipment Usage in CareerLink Offices, Northwest PA CareerLink® Report (September 2016), Site Administrators Northwest Region, Title I Enrollments/Title I Services.*
 - b. Membership Update
- 4) Committee Reports 8:45-8:50
 - a. Communications
 - b. Fiscal Committee – *Mr. Jim Decker*
 - c. Governance – *Dr. Ray Feroz (did not meet)*
 - d. Individuals with Employment Barriers – *Mr. Jack Hewitt*
 - e. Monitoring and Evaluation – *Ms. Jill Foys*
 - f. Sector Strategies & Career Pathways – *Dr. Aldo Jackson*
 - g. System Design and Implementation
 - h. Youth – *Mr. Mike Chevalier*
- 5) Performance Reports 8:50-9:00
 - a. **Fiscal Agent Report** – *Ms. Diona Brick*
 - b. WIOA Title 1 Reports
 - i. GECAC
 - ii. Northwest Commission
 - c. Rapid Response Report
 - d. New UC Claims Filed
- 6) WDB Policy and Procedure Discussion Items 9:00-9:10
 - a. **Approval of NWPA LWDA PA CareerLink®s 2016/2017 Interim Monitoring Report**
- 7) Workforce Development Discussion: Mobile CareerLink 9:10-9:35
 - a. **Recommendation to Designate Crawford as Special/Affiliate PA CareerLink® Site**
 - b. **Recommendation Regarding Clarion PA CareerLink® Lease**
 - c. **Recommendation of Operator Procurement Model**
 - d. **Approval of Implementation of the Mobile CareerLink Model**
- 8) Updates from Partners for Performance 9:35-9:45
 - a. Board Report from Partners for Performance
- 9) Other Business 9:45-10:00
- 10) Adjourn

ITEMS IN BOLD REQUIRE A VOTE

Next meeting: Friday, February 10, 2017

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Resources: Acronym List • Conflict of Interest Info • Conflict of Interest Form