

CHIEF LOCAL ELECTED OFFICIALS MEETING

FRIDAY, December 9, 2016

Immediately following the WDB Meeting

William J. Douglass, Jr. Corporate Conference Center, 764 Bessemer Street, Meadville, PA 16335

AGENDA

- 1) Welcome/Roll Call/Visitor Recognition/Public Comment – *Commissioner Robert Snyder, Vice Chair*
- 2) **Approval of October 14, 2016 Meeting Minutes**
- 3) Review of Previous Action Items
 - a. Ms. Schell will follow up with Mr. Cornwell on the progress of installing a sign at the PA CareerLink® - Erie County site.
 - b. Ms. Anderson will contact the Clarion site landlord, communicate the intent to vacate, and ask if they would consider a monthly lease, if more time is needed.
- 4) **Fiscal Agent Report** – *Ms. Diona Brick*
- 5) PFP Report – *Ms. Janet Anderson*
- 6) PA CareerLink® Site Business
 - a. **Approval of Crawford Special/Affiliate PA CareerLink® Site Designation**
 - b. **Approval of Clarion PA CareerLink® Lease Recommendation**
 - c. PA CareerLink® - Erie County Excess Furniture
- 7) Procurement Updates
 - a. **Approval of Operator Procurement Model**
- 8) Board Membership Update
 - a. **Vote to Accept Resignation of Jason Hall**
- 9) Other Business
 - a. Upcoming WDB Committee Meeting Dates (Resource)
- 10) Executive Session
- 11) Adjourn

ITEMS IN BOLD REQUIRE A VOTE

Next meeting:

Friday, February 10, 2017

William J. Douglass, Jr. Corporate Conference Center, 764 Bessemer Street, Meadville, PA 16335