

PARTNERS FOR PERFORMANCE BOARD MEETING

William J. Douglass, Jr. Corporate Conference Center, 764 Bessemer Street, Meadville, PA 16335

Friday, June 10, 2016

10:35 am

ATTENDANCE

Commissioner Wayne Brosius, Clarion County
Commissioner John Amato, Crawford County
County Executive Kathy Dahlkemper, Erie County
Commissioner Robert Snyder, Forest County
Commissioner Chip Abramovic, Venango County
Commissioner Ben Kafferlin, Warren County

PFP

Janet Anderson
Deb O'Neil
Brian Nottingham
Jackie Hamilton
Ashley Schenker

GUESTS

Attorney Wil White
Diona Brick
Linda Schell
Ted Kobierski
Georgia Del Freo
Janet Gatesman

WELCOME/ROLL CALL

Commissioner Abramovic called the meeting to order at 10:44 am. Roll call was taken. It was noted there was a quorum. Commissioner Abramovic stated that the Partners for Performance Board met previous to the meeting in executive session, at approximately 10:35 am, to discuss litigation. Ms. Brick and Ms. Anderson attended the session by invitation. The session concluded.

VISITOR RECOGNITION / PUBLIC COMMENT

Visitors introduced themselves. There was no public comment.

APPROVAL OF MINUTES – MAY 2, 2016 MEETING

The Partners for Performance meeting minutes dated May 2, 2016 were presented for approval.

MOTION

It was **moved** by Commissioner Kafferlin and **seconded** by Commissioner Snyder to approve the minutes for the May 2, 2016 Partners for Performance board meeting as presented. All were in favor. **Motion passed and carried.**

REVIEW OF PREVIOUS MEETING ACTION ITEMS

1. **If a new agreement is needed between PFP Board Solicitor Ray Bogaty and the newly elected officers, Attorney White will contact Commissioner Abramovic.** Complete. It was stated that Mr. Bogaty was satisfied with the current agreement in place. Mr. White was also satisfied, so there is no need for a new agreement.
2. **Ms. Brick will send a copy of the Form 990 filing to Commissioner Kafferlin.** Complete.

PA CAREERLINK® ERIE AND CRAWFORD LEASES UPDATE

The PA CareerLink® Erie lease was discussed in the previous CLEO meeting. Once that leasing process is complete, Ms. Anderson will begin moving forward with evaluating options for PA CareerLink® - Crawford County, whose current lease expires in November 2016. One option being explored is a site in the Downtown Mall, near the Partners for Performance offices.

PFP STAFFING UPDATE

MOTION

It was **moved** by County Executive Dahlkemper to approve a 2% raise for Partners for Performance oversight staff, with the exception of the Program Specialist, effective July 1, 2016. In addition, the Program Specialist salary will be increased to \$47,476 to align with updated Fair Labor Standards Act regulations. All were in favor. **Motion passed and carried.**

ERISA COMPLIANCE UPDATE

The ERISA wrap document that was discussed in previous meetings is in hand and will be distributed to employees once it is evaluated and the reference documents are gathered.

OTHER BUSINESS

There was no further business to discuss.

REVIEW OF ACTION ITEMS

None.

ADJOURNMENT

It was **moved** by Commissioner Brosius and **seconded** by County Executive Dahlkemper to adjourn the meeting. All were in favor. **Motion passed and carried.**

The meeting was adjourned at 10:49 am.

Respectfully submitted,

Jacqueline Hamilton
Administrative Assistant
Partners for Performance