



NORTHWEST PENNSYLVANIA WORKFORCE DEVELOPMENT BOARD MEETING

FRIDAY, February 10, 2017

8:30 AM – 10:00 AM

William J. Douglass, Jr. Corporate Conference Center, 764 Bessemer Street, Meadville, PA 16335

AGENDA

- 1) Welcome & Roll Call / Visitor Recognition / Public Comment – *Joy Sherry, Chair*..... 8:30-8:35
- 2) **Approval of December 9, 2016 Meeting Minutes** 8:35-8:40
- 3) Updates from the Chair – *Ms. Joy Sherry* 8:40-8:45
 - a. Review of Previous Action Items
 - i. An update on the progress of addressing the findings of the NWPA LWDA PA CareerLink®s 2016/2017 Interim Monitoring Report will be provided at the next meeting.
 - b. Membership Update
 - c. Statements of Financial Interest
 - d. Nominations Committee
 - e. PWDA Conference – May 10-12
 - f. Next Meeting
- 4) WDB Policy and Procedure Discussion Items 8:45-8:55
 - a. **Designate PA CareerLink® - Clarion County as an Affiliate Site, with Mobile Service Delivery, Effective February 10, 2017 through its Closing on April 30, 2017**
 - b. **Designate PA CareerLink® - Crawford County as an Affiliate Site, with Mobile Service Delivery, Effective February 10, 2017**
 - c. **Approval to Grant Executive Committee Authority to Release Operator/Title I RFP**
 - d. **Approval to Grant Executive Committee Authority to Act on Committee Recommendation for Operator and Title I Program Services Contractor(s) Selection**
- 5) Workforce Development Discussion 8:55-9:20
- 6) Committee Reports 9:20-9:25
 - a. Communications (*did not meet*)
 - b. Fiscal Committee – *Mr. Jim Decker (meets quarterly)*
 - c. Governance – *Dr. Ray Feroz (did not meet)*
 - d. Individuals with Employment Barriers – *Mr. Jack Hewitt (did not meet)*
 - e. Monitoring and Evaluation – *Ms. Jill Foys*
 - f. Sector Strategies & Career Pathways – *Dr. Aldo Jackson*
 - g. System Design and Implementation – *Ms. Patricia Sweny*
 - h. Youth – *Mr. Mike Chevalier*
- 7) Performance Reports 9:25-9:35
 - a. **Fiscal Agent Report** – *Ms. Diona Brick*
 - b. WIOA Title 1 Reports
 - i. GECAC
 - ii. Northwest Commission
 - c. Rapid Response Report
 - d. New UC Claims Filed
 - e. Board-Requested Quarterly Reports
 - i. Number of Workshops Offered/Total Number of Workshop Attendees, 2015-2016 UC Equipment Usage in CareerLink Offices, Northwest PA CareerLink® Report, Title I Enrollments/Title I Services
- 8) Updates from Partners for Performance 9:35-9:45
 - a. Board Report from Partners for Performance
- 9) Other Business 9:45-10:00
- 10) Adjourn

ITEMS IN BOLD REQUIRE A VOTE

Resources: Acronym List • Conflict of Interest Info • Conflict of Interest Form