

CHIEF LOCAL ELECTED OFFICIALS MEETING

William J. Douglass, Jr. Corporate Conference Center, 764 Bessemer St, Meadville, PA 16335

Friday, April 28, 2017

10:11 am

ATTENDANCE

Commissioner John Amato, Crawford County
County Executive Kathy Dahlkemper, Erie Cnty
Commissioner Robert Snyder, Forest County ☎
Commissioner Ben Kafferlin, Warren County
Commissioner Wayne Brosius, Clarion County

ABSENT

Commissioner Chip Abramovic, Venango Cnty

PPF

Janet Anderson
Deb O'Neil
Brian Nottingham
Jackie Hamilton
Amanda Klein

GUESTS

Wil White, Solicitor
Mike Trojanowski
Linda Schell
Jack Hewitt
Diona Brick
Joy Sherry
Ben Wilson
Janet Gatesman
Robert Cardamone ☎
Stephen Steiner ☎
Georgia Del Freo ☎

WELCOME/ROLL CALL

County Executive Dahlkemper called the meeting to order at 10:11 am. Roll call was taken. It was noted that there was a quorum.

VISITOR RECOGNITION / PUBLIC COMMENT

Visitors introduced themselves. There was no public comment.

APPROVAL OF MINUTES

The meeting minutes from February 10, 2017, March 10, 2017, and April 7, 2017 were reviewed.

MOTION

It was **moved** by Commissioner Amato and **seconded** by Commissioner Kafferlin to approve the minutes of the February 10, 2017, March 10, 2017, and April 7, 2017 meetings as presented. All were in favor. **Motion passed and carried.**

REVIEW OF ACTION ITEMS

1. Ms. Hamilton will work with the CLEOs to ensure the expiring workforce development board appointments are addressed. *Complete. Appointments will be renewed. Ms. Hamilton will follow up with the CLEOs on the few letters that need to be on file by July 1.*

FISCAL AGENT REPORT

Ms. Brick referred to her provided report, which was fully presented at the previous Workforce Development Board meeting. There was no additional information for the CLEOs.

MOTION

It was **moved** by Commissioner Kafferlin and **seconded** by Commissioner Brosius to approve the Fiscal Agent Report as presented. All were in favor. **Motion passed and carried.**

PFPP REPORT

Ms. Anderson referred to her provided report, and emphasized that the High Priority Occupations petition period will be opening soon and will be open for 30-45 days. Attorney White inquired whether it is permitted for IP grant funds to be utilized to advertise training dollars to area employers. Mr. Nottingham was not sure, but added that it would need to be approved by the ADMIP's steering committee. Ms. Anderson added that part of the reason it has been difficult to expend the ADMIP funds is that the funds arrived after employers committed to WEDNet funding. Mr. Nottingham added that the board staff plans to reach out to employers directly to expend these training funds.

PA CAREERLINK® SITE BUSINESS

County Executive Dahlkemper stated that she recently visited the PA CareerLink® - Erie County site to visit with staff. She noted that due to staff's security concerns, bulletproof glass was installed at the reception area. Additionally, there is evidence of mold in the office and the cause is being investigated. Further security concerns may be addressed by installing self-monitored cameras, as a monitored security service is cost-prohibitive. The County Executive noted that it was refreshing to communicate directly with staff. Mr. Nottingham added that a take-away from the recent PA CareerLink® staff Ice House sessions was to have all-staff meetings, which will be implemented soon.

RFP BUSINESS

Ms. Anderson noted that three responses were received for both Title I Program Services provider and Operator. The System Design and Implementation Committee is reviewing the responses and is expected to make a recommendation to the Executive Committee, which has been empowered to act on behalf of the board. The CLEOs will then be given the opportunity to provide final approval.

OTHER BUSINESS

The list of upcoming committee meetings was provided in the packet for informational purposes.

EXECUTIVE SESSION

The Executive Session was struck from the agenda, as it was not needed.

ADJOURNMENT/EXECUTIVE SESSION MOTION

It was **moved** by Commissioner Kafferlin and **seconded** by Commissioner Snyder to adjourn the meeting. All were in favor. **Motion passed and carried.**

The meeting was adjourned at 10:26 am.

Respectfully Submitted,

Jacqueline Hamilton
Administrative Assistant
Partners for Performance