

## CHIEF LOCAL ELECTED OFFICIALS MEETING

Partners for Performance, 920 Water Street, Suite 32B, Meadville, PA 16335

Friday, June 09, 2017

10:28 am

### ATTENDANCE

Commissioner John Amato, Crawford County  
County Executive Kathy Dahlkemper, Erie Cnty  
Commissioner Robert Snyder, Forest County ☎  
Commissioner Ben Kafferlin, Warren County  
Commissioner Wayne Brosius, Clarion County ☎

### PPF

Janet Anderson  
Deb O'Neil  
Brian Nottingham  
Jackie Hamilton  
Amanda Klein

### ABSENT

Commissioner Chip Abramovic, Venango Cnty

### GUESTS

Wil White  
Diona Brick  
Bridget Wolf, ResCare  
Janet Gatesman ☎  
Chip Folletti  
Linda Schell  
Ben Wilson  
Stephen Steiner ☎  
Dr. Ray Feroz

### WELCOME/ROLL CALL

County Executive Dahlkemper called the meeting to order at 10:28 am. Roll call was taken. It was noted that there was a quorum.

### VISITOR RECOGNITION / PUBLIC COMMENT

Visitors introduced themselves. There was no public comment.

### APPROVAL OF MINUTES – APRIL 28, 2017 AND MAY 24, 2017

The meeting minutes from April 28, 2017 and May 24, 2017 were presented for approval.

### MOTION

It was moved by Commissioner Kafferlin and seconded by Commissioner Brosius to approve the minutes of the April 28, 2017 and May 24, 2017 meetings as presented. All were in favor. Motion passed and carried.

### REVIEW OF PREVIOUS ACTION ITEMS

None.

### FISCAL AGENT REPORT

Ms. Brick noted that there was no additional information for the CLEOs after presenting the report at the previous Workforce Development Board Meeting.

### MOTION

It was moved by Commissioner Kafferlin and seconded by Commissioner Brosius to approve the Fiscal Agent Report as presented. All were in favor. Motion passed and carried.

### APPROVAL OF REVISED WDB BYLAWS, LWDB/CLEO AGREEMENT AND CLEO AGREEMENT

Ms. O'Neil noted that there was no additional information for the CLEOs after presenting the revised WDB Bylaws and WDB/CLEO Agreement at the previous Workforce Development Board meeting. Revisions to the

CLEO Agreement were largely to align with WIOA with the exception of language regarding the reappointment of WDB members, as noted in the vote item page included in the packet. Once approved, she will gather the signatures needed for the WDB/CLEO and CLEO Agreements from the CLEOs in attendance.

#### **MOTION**

It was **moved** by Commissioner Amato and **seconded** by Commissioner Snyder to approve the revised WDB ByLaws, LWDB/CLEO Agreement, and CLEO Agreement as presented. All were in favor. **Motion passed and carried.**

#### **CHIEF LOCAL ELECTED OFFICIALS STATEMENT**

Ms. O'Neil noted that the state requires that CLEOs sign a statement that they agree with the current agreements in place. Some of these statements are missing from the newer CLEOs on the board. Ms. O'Neil will gather the needed signatures from the CLEOs in attendance.

#### **PFP REPORT**

Ms. Anderson referred to the PFP Report provided in the packet. It is on file at Partners for Performance.

#### **PA CAREERLINK® SITE BUSINESS**

Ms. Anderson noted that the Crawford County PA CareerLink® site closed at the end of May and that PMI has been identified as a static access point in Meadville. CWDS has been updated to reflect the site changes in the Northwest WDA, but the local website has yet to be updated. Ms. Anderson also noted that due to Independence Day falling on a Tuesday, and the new program year starting the day before, ResCare has been permitted by the Operators to begin Title I staffing presence starting July 5. However, PA CareerLink® offices will remain open on July 3 with state staff available only.

#### **CONTRACTOR TRANSITION PROGRESS**

Attorney Wil White recounted the conversation regarding the ResCare Workforce Services contract that took place at the previous WDB meeting. He recommended to the CLEOs that the draft contract between Venango County and ResCare be shared with the WDB members, along with any other available information, including the ResCare benefit package.

#### **OTHER BUSINESS**

There was no other business to discuss.

#### **EXECUTIVE SESSION**

No executive session was needed. Attorney Wil White noted that the scheduled executive session regarding litigation in the WDB meeting will be offered again at the next meeting. The session was not called due to time running over.

#### **REVIEW OF ACTION ITEMS**

None.

#### **ADJOURNMENT**

#### **MOTION**

It was **moved** by Commissioner Ben Kafferlin and **seconded** by Commissioner Amato to adjourn the meeting. All were in favor. **Motion passed and carried.**

The meeting was adjourned at 10:48 am.

Respectfully Submitted,

Jacqueline Hamilton  
Administrative Assistant  
Partners for Performance