

## **BUDGET FOR 2017-2018**

- Program Budget
  - The projected allocations from the State have been outlined and the breakout between the program and administrative dollars is shown. We have seen some slight increases in the allocations.
  - The amounts have been divided among Erie (53%) and the Rurals (47%).
  - After reduction for the amount to be paid for occupancy in the sites, we are asking for approval to enter into a contract for the outlined amounts.
  - For comparison purposes, the 2016-2017 amounts have also been outlined.
- Detailed Administrative Budget
  - Administrative Expenses – (Includes all Program Oversight and Fiscal Agent Costs)
  - Increases in salaries have been estimated at 3%, benefit increases have been projected at 10% based on the March renewal, occupancy costs have been brought into line with actual. The fiscal agent costs are consistent with the prior year and legal costs are slightly decreased.
- EARN Program
  - The grant amount is consistent with the prior year. It is our intent to contract with St. Benedict Education Center in the amount of \$2,065,979.
- Resource Sharing Agreements Budgets (RSABs) by Careerlink® – A preliminary budget based on the State's new format has been constructed and a conservative look at Title I costs has been taken in order to devise the program budgets.
  - Each Careerlink® is estimated to cost Title I dollars the following:
    - Mobile – \$67,300
    - Erie – \$178,610
    - Oil City – \$41,637
    - Warren – \$67,069
  - This is a decrease to the Title I costs of approximately \$275,000 or ultimately \$275,000 in additional dollars to be used in training. This decrease is based on the following factors:
    - Decreased costs for the mobile model as opposed to the Clarion and Crawford sites.
    - Decreased staffing costs due to the One Stop Operator RFP.
    - Decreased costs for the Erie Careerlink® based on a full year and the new location at the reduced rate and square footage.
  - It is extremely important to note that our area was the third largest cost for sites in the State prior to these changes. Philadelphia and South Central are the only two that have higher costs. In discussion with the State, it is crucial that our costs are decreased.
  - Also, these numbers may decrease should the Title I staffing at any of these sites decrease and we are awaiting further information from the Title I provider.

**NORTHWEST WORKFORCE INVESTMENT AREA**  
**July 1, 2017-June 30, 2018 - PRELIMINARY NOTIFICATIONS RECEIVED TO DATE**

Source of Funds	ALLOCATION	Breakout		ERIE	RURAL
		ADMIN	PROGRAM		
Adult	1,002,320.00	74,957.00	910,598.00	482,616.94	427,981.06
Youth	1,128,888.00	87,613.80	1,015,999.20	538,479.58	477,519.62
Dislocated Worker	1,123,247.00	87,049.70	1,010,922.30	535,788.82	475,133.48
TANF Youth	550,000.00	55,000.00	495,000.00	262,350.00	232,650.00
	3,804,455.00	304,620.50	3,432,519.50	1,819,235.34	1,613,284.17

RSA Costs: 178,610.00 176,006.00

Title I RSA Costs: 17-18 1,640,625.34 1,437,278.17

Mobile CL	67,300.00				
Erie	178,610.00			ERIE	RURAL
Oil Region	41,637.00			437,964.44	383,979.56
Warren	67,069.00			493,827.08	433,518.12
	354,616.00			491,136.32	431,131.98
				217,697.50	188,648.50

**2016-2017 FOR COMPARISON PURPOSES ONLY:**

Title I RSA Costs:	633,751.00			ERIE	RURAL
Source of Funds	ALLOCATION			439,961.25	337,223.25
Adult	917,222.00			549,250.96	434,140.54
Youth	1,035,230.00			312,451.09	224,148.21
Dislocated Worker	816,572.00			211,796.25	134,888.25
TANF Youth	550,000.00				

DETAILED ADMINISTRATIVE BUDGET July 1, 2017-June 30, 2018

	<b>BUDGET</b>	
	<b>AS Proposed</b>	
PAYROLL (Staffing Detail - Salary + FICA)	\$	273,862.63
BENEFITS - INSURANCE (Health, Vision, & Pension)		56,833.85
FISCAL AGENT - (MOU)		150,000.00
RENT - Water Street Location		15,000.00
Utilities		6,000.00
MEETINGS/CONF/TRAININGS		2,500.00
STAFF TRAVEL		2,000.00
INSURANCE		15,000.00
TELEPHONE		7,500.00
POSTAGE		1,200.00
PRINTING		1,500.00
ADVERTISING		5,000.00
OFFICE SUPPLIES		4,000.00
SUPPLIES		2,000.00
LEGAL		10,000.00
OTHER PROFESSIONAL SERVICES		5,000.00
DUES		5,500.00
CONTINGENCY		5,000.00
	\$	567,896.49
		100,000.00
		300,000.00
		142,200.00
		27,500.00
		569,700.00

Available:  
 Carryover - WIOA  
 WIOA Formula  
 EARN  
 WIF