

CHIEF LOCAL ELECTED OFFICIALS MEETING

William J. Douglass, Jr. Corporate Conference Center, 764 Bessemer St, Meadville, PA 16335

Friday, October 13, 2017

9:56 am

ATTENDANCE

County Executive Kathy Dahlkemper, Erie Cnty
Commissioner Wayne Brosius, Clarion County
Commissioner John Amato, Crawford County
Commissioner Robert Snyder, Forest County
Commissioner Ben Kafferlin, Warren County ☎
Commissioner Chip Abramovic, Venango Cnty

PPF

Janet Anderson
Deb O'Neil
Erin Shaffer
Jackie Hamilton

GUESTS

Jack Hewitt
Linda Schell
Laura Hyde
Dr. Ray Feroz
Diona Brick
Robert Cardamone
Ben Wilson, GECAC
Silvana Rabat-Lavor, GECAC
Zachary Miller, IMPAQ
Jeanna Noel, PA CareerLink®
Mike Chevalier ☎
Wil White, Solicitor

WELCOME/ROLL CALL

County Executive Dahlkemper called the meeting to order at 9:56 am. Roll call was taken. It was noted that there was a quorum.

VISITOR RECOGNITION / PUBLIC COMMENT

Visitors introduced themselves. There was no public comment.

APPROVAL OF MINUTES – AUGUST 11, 2017

The meeting minutes from August 11, 2017 were presented for approval.

MOTION

It was moved by Commissioner Amato and seconded by Commissioner Abramovic to approve the minutes of the August 11, 2017 meeting as presented. All were in favor. Motion passed and carried.

REVIEW OF PREVIOUS ACTION ITEMS

1. Board staff will work with ResCare to answer the requested appropriate personnel questions and report that information to the Workforce Development Board and CLEOs before the October board meeting. (Complete)

RATIFICATION: APPROVAL TO SUBMIT THE LOCAL AND REGIONAL PLANS BY SEPTEMBER 1, 2017 DEADLINE

The board was asked to ratify their electronic vote to submit the Local and Regional Plans by September 1, 2017.

MOTION

Electronically, all of the CLEOs approved of the motion on August 30, 2017. All present at the meeting voted in favor of ratification. Motion passed and carried.

APPROVAL OF LWDB/CLEO/WIOA TITLE I CONTRACTOR MOU

MOTION

It was **moved** by Commissioner Snyder and **seconded** by Commissioner Brosius to approve the LWDB/CLEO/WIOA Title I Contractor MOU as presented. All were in favor. **Motion passed and carried.**

As Commissioner Kafferlin was unable to be physically present for the signing of this MOU at this meeting, he authorized Commissioner Snyder to execute the document in his stead.

CONTRACT EXTENSION

Ms. Anderson recalled the Workforce Development Board's earlier decision to extend ResCare's contracts for Title I and Operator to two years, pending legal review. She asked the CLEOs for their vote as they are fiscally responsible for the local workforce development system.

MOTION

It was **moved** by Commissioner Amato and **seconded** by Commissioner Brosius to extend ResCare's Operator and Title I contracts pending legal review and acceptance. All were in favor with the exception of Commissioner Kafferlin. **Motion passed and carried.**

WORKFORCE DEVELOPMENT BOARD MEMBERSHIP

REMOVAL OF MR. STEPHEN STEINER FROM WORKFORCE DEVELOPMENT BOARD

Ms. Anderson informed the CLEOs that Mr. Steiner no longer meets the criteria for board appointment.

MOTION

It was **moved** by Commissioner Kafferlin and **seconded** by Commissioner Brosius to remove Mr. Steiner from the Workforce Development Board. All were in favor. **Motion passed and carried.**

The board vacancy must be filled within 90 days. Commissioner Kafferlin will have the first opportunity to fill the vacancy as Mr. Steiner was a representative of Warren County.

MEMBERSHIP AND ATTENDANCE HANDOUT

Ms. Hamilton apologized that the handout, provided for informational purposes, was not linked in the packet. She will send it out to the board after the meeting. Ms. Anderson informed the board that the Governance Committee intends to address attendance in the next revision of the board bylaws.

PFP REPORT

Ms. Anderson referred to the PFP Report provided in the packet. It is on file at Partners for Performance.

WORKFORCE DEVELOPMENT BOARD EXECUTIVE COMMITTEE REPORT

It was explained that this standing item on the agenda represents an opportunity for the CLEOs and Executive Committee to have a reporting relationship, if needed. There was no report from the Executive Committee, nor from the CLEOs.

OTHER BUSINESS

There was no further business.

EXECUTIVE SESSION

No executive session was needed.

REVIEW OF ACTION ITEMS

None.

ADJOURNMENT

MOTION

It was moved by Commissioner Snyder and seconded by Commissioner Amato to adjourn the meeting. All were in favor. Motion passed and carried.

The meeting was adjourned at 10:04 am.

Respectfully Submitted,

Jacqueline Hamilton
Administrative Assistant
Partners for Performance