

## **PARTNERS FOR PERFORMANCE BOARD MEETING**

William J. Douglass, Jr. Corporate Conference Center, 764 Bessemer Street, Meadville, PA 16335

Friday, October 13, 2017

10:05 am

### **ATTENDANCE**

County Executive Kathy Dahlkemper, Erie Cnty  
Commissioner Wayne Brosius, Clarion County  
Commissioner John Amato, Crawford County  
Commissioner Robert Snyder, Forest County  
Commissioner Ben Kafferlin, Warren County 📞  
Commissioner Chip Abramovic, Venango Cnty

### **PFP**

Janet Anderson  
Deb O'Neil  
Erin Shaffer  
Jackie Hamilton

### **GUESTS**

Jack Hewitt  
Linda Schell  
Laura Hyde  
Diona Brick  
Robert Cardamone  
Ben Wilson, GECAC  
Silvana Rabat-Lavor, GECAC  
Zachary Miller, IMPAQ  
Jeanna Noel, PA CareerLink®  
Wil White, Solicitor

### **WELCOME/ROLL CALL**

Commissioner Abramovic called the meeting to order at 10:05 am. Roll call was taken. It was noted there was a quorum.

### **VISITOR RECOGNITION / PUBLIC COMMENT**

Visitors introduced themselves. There was no public comment.

### **APPROVAL OF MINUTES – August 11, 2017 MEETING**

The Partners for Performance meeting minutes dated August 11, 2017 were presented for approval.

### **MOTION**

It was **moved** by County Executive Dahlkemper and **seconded** by Commissioner Kafferlin to approve the minutes for the August 11, 2017 Partners for Performance board meeting as amended. All were in favor. **Motion passed and carried.**

### **REVIEW OF PREVIOUS ACTION ITEMS**

None.

### **APPROVAL OF REVISED EMPLOYEE HANDBOOK**

Ms. Anderson explained that the revised Employee Handbook is being reviewed by the solicitor and she will collect votes via email and ask for a ratification at the next meeting.

### **\*\*ACTION\*\***

- **Ms. Anderson will collect votes to approve the Revised Employee Handbook via email and ask for a ratification at the next meeting.**

**STAFFING UPDATE**

**PROGRAM SPECIALIST**

Ms. Erin Shaffer was introduced at the Workforce Development Board meeting earlier that morning. She is an employee of Partners for Performance

**WORKERS' COMPENSATION**

This item will be moved to the Executive Session portion of the agenda.

**OTHER BUSINESS**

Commissioner Snyder noted that ResCare has been implementing the Mobile CareerLink concept in Forest County with positive reception. They have been in contact with schools, Children & Youth, and Probation. Commissioner Snyder hopes that with this fantastic effort, there will be increased interest from the private sector to represent Forest County on the Workforce Development Board. Commissioner Abramovic noted that he is also very pleased with the Mobile CareerLink presence in Venango County.

**REVIEW OF ACTION ITEMS**

- 1. Ms. Anderson will collect votes to approve the Revised Employee Handbook via email and ask for a ratification at the next meeting.**

**EXECUTIVE SESSION/ADJOURNMENT**

**MOTION**

**It was moved by Commissioner Amato and seconded by County Executive Dahlkemper to adjourn into executive session for personnel reasons. All were in favor. Motion passed and carried.**

The executive session was called at 10:09 am. All visitors left the room with the exception of Ms. Anderson, Ms. Brick, and Attorney White. The session concluded at 10:22 am and no further action was taken.

Respectfully submitted,

Jacqueline Hamilton  
Administrative Assistant  
Partners for Performance