



NWPA JOB CONNECT BOARD MEETING

FRIDAY, February 9, 2018

8:30 AM – 10:00 AM

William J. Douglass, Jr. Corporate Conference Center, 764 Bessemer Street, Meadville, PA 16335

AGENDA

- 1) Welcome & Roll Call / Visitor Recognition – *Ms. Joy Sherry, Chair*..... 8:30-8:35
- 2) **Consent Agenda** 8:35-8:45
 - a. Approval of December 8 and December 29, 2017 Meeting Minutes
 - b. Approval of All Reports
 - i. Committee Reports (Communications, Business Solutions, Fiscal/Monitoring, Governance, Workforce Solutions, Youth)
 - ii. PFP Report
 - 1. Participant and Service Data
 - iii. Other Reports (WIF, Operator, Title I)
- 3) **Fiscal Report**..... 8:45-8:50
- 4) Updates from the Chair – *Ms. Joy Sherry* 8:50-9:20
 - a. Review of Previous Action Items
 - i. An updated funding obligations spreadsheet will be sent to the board. (Complete 1/22/18)
 - ii. The Workforce Solutions Committee will discuss ITA and OJT timelines, details, and steps. (Complete)
 - iii. Anyone interested in joining the Workforce Solutions Committee will contact Ms. Hamilton. (Complete, no response)
 - iv. A summary of the PA CareerLink® Certification will be sent to the board. (Complete, 1/22/18)
 - b. Membership Update
 - c. Statement of Financial Interests
 - d. PY2016 Monitoring Report
 - i. Assessment Plan and Evaluation
 - ii. **Approval of the Assessment Plan and Evaluation**
- 5) Discussion Items 9:20-9:45
 - a. Workforce Development Discussion – *Ms. Janet Anderson; Adult Literacy*
- 6) Other Business 9:45-9:50
 - a. Progress/Success Stories
- 7) Comments 9:50-10:00
 - a. Board Member Comments
 - b. Public Comments
- 8) Adjourn

ITEMS IN BOLD REQUIRE A VOTE

Resources: Acronym List • Conflict of Interest Info • Conflict of Interest Form • ETPL • HPO • Attendance

Next Board Meeting: Friday, April 13, 2018

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