

CHIEF LOCAL ELECTED OFFICIALS MEETING

William J. Douglass, Jr. Corporate Conference Center, 764 Bessemer St, Meadville, PA 16335

Friday, December 8, 2017

10:20 am

ATTENDANCE

County Executive Kathy Dahlkemper, Erie Cnty
Commissioner John Amato, Crawford County
Commissioner Robert Snyder, Forest County ☎
Commissioner Ben Kafferlin, Warren County
Commissioner Chip Abramovic, Venango Cnty

PPF

Janet Anderson
Deb O'Neil
Erin Shaffer
Jackie Hamilton

ABSENT

Commissioner Wayne Brosius, Clarion County

GUESTS

Jake Rouch ☎
Tyrone Clark ☎
Robert Cardamone
Jack Hewitt
Linda Schell
Joe Miceli
Julie Slomski
Wil White, Solicitor
Diona Brick

WELCOME/ROLL CALL

County Executive Dahlkemper called the meeting to order at 10:20 am. Roll call was taken. It was noted that there was a quorum.

VISITOR RECOGNITION / PUBLIC COMMENT

Visitors introduced themselves. There was no public comment.

APPROVAL OF MINUTES – OCTOBER 13, 2017

The meeting minutes from October 13, 2017 were presented for approval.

MOTION

It was **moved** by Commissioner Abramovic and **seconded** by Commissioner Amato to approve the minutes of the October 13, 2017 meeting as presented. All were in favor. **Motion passed and carried.**

REVIEW OF PREVIOUS ACTION ITEMS

There were no previous action items.

BOARD OFFICERS

Ms. Anderson noted that the CLEOs should expect to vote on new board officers at the next meeting on February 9.

WORKFORCE DEVELOPMENT BOARD MEMBERSHIP

BOARD VACANCY UPDATE

Commissioner Kafferlin noted that a new appointment from Warren to fill the vacancy created by Mr. Steiner will be in place before the January 11, 2018 deadline. The Warren County Commissioners are expected to vote on the appointment during their meeting the following week.

EXPIRING APPOINTMENTS HANDOUT

Ms. Anderson noted several board members' terms will expire before the end of the program year in June 2018. This information was provided in the packet. County Executive Dahlkemper asked Ms.

Anderson to reach out to those board members with expiring appointments to discern whether they were still interested in serving on the board. The CLEOs asked the solicitor for a recommended term length, as they must be at least two years but no more than four. Attorney White recommended future terms be three years in length and the CLEOs agreed.

ATTENDANCE HANDOUT

The handout was included in the packet.

****ACTION****

- **Ms. Hamilton will update the attendance handout and forward it to the CLEOs.**

PFP REPORT

Ms. Anderson referred to the PFP Report provided in the packet. It is on file at Partners for Performance. She noted that she has been informed that the report from the PY16/17 state monitoring was in executive level review. Additionally, she noted that no petitions for high priority occupations were received before the second deadline. Commissioner Abramovic noted that agricultural occupations are seeking inclusion on the HPO list through a different process.

FISCAL REPORT

Ms. Brick noted that there was no additional information to be shared since the NWP Job Connect Board Meeting.

MOTION

It was **moved** by Commissioner Kafferlin and **seconded** by Commissioner Abramovic to approve the Fiscal Report as presented. All were in favor. **Motion passed and carried.**

WORKFORCE DEVELOPMENT BOARD EXECUTIVE COMMITTEE REPORT

There was no report from the Executive Committee.

OTHER BUSINESS

Commissioner Abramovic noted that a reentry appointment to the board would be beneficial, as recidivism is a significant issue in the area. County Executive Dahlkemper noted that it is very important that private sector businesses experience success in the PA CareerLink® system and share that with the board. Ms. Dodeci and Mr. Miceli were encouraged to work with Ms. Ibraheem to identify employer success stories and share them with the board. Ms. Sherry agreed, noting that more employer advocates for the system would be of great benefit.

****ACTION****

- **Ms. Dodeci and Mr. Miceli will work with Ms. Ibraheem to identify employer success stories and share them with the board.**

EXECUTIVE SESSION

An executive session for personnel matters was called at 10:45 am. All visitors left the room and the call in option with the exception of Ms. Brick and Ms. Anderson. At 10:55, Ms. Brick and Ms. Anderson were excused from the executive session. The session concluded at 11:10 am.

REVIEW OF ACTION ITEMS

1. **Ms. Hamilton will update the attendance handout and forward it to the CLEOs.**

2. Ms. Dodeci and Mr. Miceli will work with Ms. Ibraheem to identify employer success stories and share them with the board.

ADJOURNMENT

MOTION

It was moved by Commissioner Abramovic and seconded by Commissioner Amato to adjourn the meeting. All were in favor. Motion passed and carried.

The meeting was adjourned at 11:10 am.

Respectfully Submitted,

Jacqueline Hamilton
Administrative Assistant
Partners for Performance