

CHIEF LOCAL ELECTED OFFICIALS MEETING

William J. Douglass, Jr. Corporate Conference Center, 764 Bessemer St, Meadville, PA 16335

Friday, June 8, 2018

10:11 am

ATTENDANCE

Commissioner John Amato, Crawford County
Commissioner Robert Snyder, Forest County
Commissioner Chip Abramovic, Venango Cnty
Commissioner Wayne Brosius, Clarion County
Commissioner Ben Kafferlin, Warren County

PPF

Janet Anderson
Deb O'Neil
Erin Shaffer
Jackie Hamilton

ABSENT

County Executive Kathy Dahlkemper, Erie Cnty

GUESTS

Attorney Wil White, Solicitor
Jack Hewitt
Frank Staszko
Diona Brick
Julie Slomski
Ben Wilson
Bev Rapp
Dave Mascaro
Dr. Aldo Jackson

WELCOME/ROLL CALL

Commissioner Snyder called the meeting to order at 10:11 am. Roll call was taken. It was noted that there was a quorum.

VISITOR RECOGNITION / PUBLIC COMMENT

Visitors introduced themselves. There was no public comment.

APPROVAL OF MINUTES – APRIL 27, 2018

The meeting minutes from April 27, 2018 were presented for approval.

MOTION

It was **moved** by Commissioner Kafferlin and **seconded** by Commissioner Amato to approve the minutes of the April 27, 2018 meeting as presented. All were in favor. **Motion passed and carried.**

REVIEW OF PREVIOUS ACTION ITEMS

1. Board staff will post the PA IDOL to the NWPA Job Connect website and send the information to the CLEOs. Complete.
2. Board staff will send the list of committees, their responsibilities, and their current membership to the CLEOs to assist them in determining the best fit for community partners interested in membership. Complete.

NWPA JOB CONNECT BOARD MEMBERSHIP

EXPIRING APPOINTMENTS UPDATE

Ms. Anderson noted several board members' terms will expire before the end of the program year in June 2018. Board staff stands by to work with the CLEOs to help with renewing appointments or new appointments, as appropriate. Commissioner Snyder is also working to fill a vacancy for Forest County.

ATTENDANCE HANDOUT

The handout was included in the packet.

PFP REPORT

Ms. Anderson referred to the PFP Report provided in the packet and presented earlier at the NWPAs Job Connect board meeting. It is on file at Partners for Performance.

FISCAL REPORT

Ms. Brick noted that there was no additional information on the report to be shared since the NWPAs Job Connect Board Meeting. The CLEOs were asked to vote to approve the report and to direct the fiscal agent to begin the contracting process for the new program year.

MOTION

It was moved by Commissioner Brosius and seconded by Commissioner Amato to approve the Fiscal Agent Report as presented and to permit the contracting process for the new program year to begin. All were in favor. Motion passed and carried.

Additionally, as it was represented in the proposed budget, the CLEOs were asked to vote to consider adding an additional administrative assistant to support the growing staff and additional grant monitoring load. The CLEOs noted they had been previously informed of this request by email.

MOTION

It was moved by Commissioner Amato and seconded by Commissioner Kafferlin to approve the inclusion of an additional administrative assistant position to the board staff. All were in favor. Motion passed and carried.

NWPA JOB CONNECT BOARD EXECUTIVE COMMITTEE REPORT

Ms. Anderson shared that the Executive Committee determined at their May 30 meeting that the accessibility protocol would be considered an administrative process to be implemented in PA CareerLink® operations in the Northwest.

OTHER BUSINESS

ACCESSIBILITY TIMELINE

This was covered under the previous item.

OTHER BUSINESS

The CLEOs recounted the discussion had at the NWPAs Job Connect board meeting regarding unemployment compensation program in Northwest Pennsylvania. They agreed with the board and asked to be apprised of the facts regarding UC's impact on the local workforce system and added that staff should be tracking complaints going forward. Some CLEOs expressed concern that a direct connection (where callers jump to the head of the queue) to the UC call center was only available to communities with UC phones, and that there were no other location options offered by the state, other than PA CareerLink®, to host UC phones. Ms. Anderson offered to send a summary of the Tuesday meeting between PWDA and Unemployment Compensation Deputy Secretary Bill Trusky. Mr. David Mascaro offered to put in a request for UC statistics, if needed.

****ACTION****

- **Ms. Anderson will send a summary of the meeting regarding UC to the CLEOs.**

Ms. Anderson added that she believes the Trusky administration will be more customer service oriented; however one meeting is not expected to resolve the situations being experienced by PA CareerLink@s across the state, just as the resolution presented at the board meeting would not be expected to resolve

them. Commissioner Amato noted that perhaps the issues stem from clients of the system not understanding the differences between PA CareerLink® and UC. Mr. Staszko noted that there are opportunities for improvements and suggested that perhaps signage be posted to inform clients of what the UC phones and PA CareerLink® are and are not permitted to do.

Ms. Anderson asked Mr. Mascaro if he was part of operator meetings in the Northwest and Ms. Rapp stated that she participated in those meetings on behalf of the Department of Labor & Industry. Ms. Anderson suggested that Mr. Mascaro participate on behalf of UC and he noted that he was willing to call-in, in addition to Ms. Rapp. Mr. Hewitt proposed reconfiguring the front waiting area at PA CareerLink® Erie County to better accommodate and inform those waiting to use the UC phone. Ms. Anderson noted that the possibility was more appropriate for a partner meeting for discussion of all partners.

EXECUTIVE SESSION

No executive session was needed.

REVIEW OF ACTION ITEMS

1. Ms. Anderson will send a summary of the meeting regarding UC to the CLEOs.

ADJOURNMENT

MOTION

It was moved by Commissioner Kafferlin and seconded by Commissioner Brosius to adjourn the meeting. All were in favor. Motion passed and carried.

The meeting was adjourned at 10:31 am.

Respectfully Submitted,

Jacqueline Hamilton
Administrative Assistant
Partners for Performance