

CHIEF LOCAL ELECTED OFFICIALS MEETING

William J. Douglass, Jr. Corporate Conference Center, 764 Bessemer St, Meadville, PA 16335

Friday, February 8, 2019

10:00 am

ATTENDANCE

Commissioner Wayne Brosius, Clarion County
Commissioner Robert Snyder, Forest County
Commissioner Chip Abramovic, Venango Cnty
Commissioner Ben Kafferlin, Warren County
Commissioner John Amato, Crawford County
County Executive Kathy Dahlkemper

GUESTS

Diona Brick
Robert Cardamone ☎
Jack Hewitt, OVR
Sara Dodeci, PA CareerLink®/Title I ResCare
Georgia Del Freo, GECAC
Larry Fannie, BWPO

PPF

Janet Anderson
Deb O'Neil
Erin Shaffer
Ramon Rodriguez
Jackie Hamilton

WELCOME/ROLL CALL

Commissioner Snyder called the meeting to order at 10:00 am. Roll call was taken. It was noted that there was a quorum.

VISITOR RECOGNITION / PUBLIC COMMENT

Visitors introduced themselves. There was no public comment.

APPROVAL OF MINUTES – DECEMBER 14, 2018

The meeting minutes from December 14, 2018 were presented for approval.

MOTION

It was **moved** by Commissioner Brosius and **seconded** by Commissioner Amato to approve the minutes of the December 14, 2018 meeting as presented. All were in favor. **Motion passed and carried.**

REVIEW OF PREVIOUS ACTION ITEMS

1. **Ms. Anderson will inquire on the likelihood of a successful emergency HPO petition and coordinate with the CLEOs if necessary.** Ms. Anderson noted that when consulted, the state noted petitions submitted outside of the regular consideration period are unlikely to get approved. Instead, the local area was encouraged to partner with neighboring areas to meet needs in the interim. This may be easier than submitting HPO petitions in many instances. Several CLEOs spoke of shortages in emergency personnel in their counties.

ELECTION OF OFFICERS

Ms. Anderson explained that CLEO officers should be considered at the first meeting of each calendar year. Officers may serve two consecutive terms in the same position. Last year, Commissioner Snyder served as Chair, and County Executive Dahlkemper served as Vice Chair. Neither served in their current position in the year prior.

MOTION

It was moved by Commissioner Brosius and seconded by Commissioner Amato to nominate Commissioner Snyder for CLEO board chair.

It was moved by Commissioner Kafferlin and seconded by Commissioner Brosius to nominate County Executive Dahlkemper for CLEO vice chair.

It was moved by Commissioner Brosius and seconded by Commissioner Abramovic to close nominations. All were in favor. Motion passed and carried.

APPROVAL OF REVISED INCUMBENT WORKER TRAINING POLICY

No further discussion on the Revised Incumbent Worker Training Policy was necessary.

MOTION

It was moved by County Executive Dahlkemper and seconded by Commissioner Kafferlin to approve the Revised Incumbent Worker Training Policy as presented. All were in favor. Motion passed and carried.

APPROVAL OF PA CAREERLINK® PARTNER PROGRAM EVALUATION SURVEY

This item was tabled at the last meeting, and was approved at the recent NWPA Job Connect Board Meeting

MOTION

It was moved by Commissioner Amato and seconded by Commissioner Abramovic to approve the PA CareerLink® Partner Program Evaluation Survey as presented. All were in favor. Motion passed and carried.

APPROVAL TO ACCEPT RESIGNATION OF MS. LAURA HYDE

Ms. Anderson explained that Ms. Laura Hyde has moved and retained employment outside of the workforce development area.

MOTION

It was moved by Commissioner Amato and seconded by Commissioner Kafferlin to accept the resignation of Ms. Laura Hyde. All were in favor. Motion passed and carried.

NWPA JOB CONNECT BOARD MEMBERSHIP

MEMBERSHIP UPDATE

Ms. Anderson noted that Mr. Eric Henry was recently appointed to the board as a business sector representative from Crawford County.

EXPIRING APPOINTMENTS

The next expiring appointment is in effect through June 30, 2019.

ATTENDANCE HANDOUT

A handout was included in the packet.

NWPA JOB CONNECT STAFF REPORT

Ms. Anderson referred to the NWPA Job Connect Staff Report provided in the packet. She noted that a recent meeting of the PWDA subcommittee with Deputy Secretary Trusky on Unemployment Compensation noted struggles with benefit modernization improvements expected to last into 2020. Currently, the best time to

receive services over the phone from UC are between 8am and 11am. When direct lines across the state become operational at 11am, the wait times increase significantly.

FISCAL REPORT

Ms. Brick noted that there was no additional information on the report to be shared since the NWPA Job Connect Board Meeting.

MOTION

It was **moved** by Commissioner Kafferlin and **seconded** by County Executive Dahlkemper to approve the Fiscal Agent Report as presented. All were in favor. **Motion passed and carried.**

NWPA JOB CONNECT BOARD EXECUTIVE COMMITTEE REPORT

There was no business for this item.

OTHER BUSINESS

There was no further business to discuss.

EXECUTIVE SESSION

No executive session was needed.

REVIEW OF ACTION ITEMS

None.

ADJOURNMENT

MOTION

It was **moved** by Commissioner Abramovic and **seconded** by Commissioner Brosius to adjourn the meeting. All were in favor. **Motion passed and carried.**

The meeting was adjourned at 10:20 am.

Respectfully Submitted,

Jacqueline Hamilton
Senior Administrative Assistant
NWPA Job Connect