

CHIEF LOCAL ELECTED OFFICIALS MEETING

William J. Douglass, Jr. Corporate Conference Center, 764 Bessemer St, Meadville, PA 16335

Friday, December 14, 2018

10:12 am

ATTENDANCE

Commissioner Wayne Brosius, Clarion County
Commissioner Robert Snyder, Forest County
Commissioner Chip Abramovic, Venango Cnty
Commissioner Ben Kafferlin, Warren County ☎
Commissioner John Amato, Crawford County

PPF

Janet Anderson
Deb O'Neil
Erin Shaffer
Jackie Hamilton

ABSENT

County Executive Kathy Dahlkemper

GUESTS

Attorney Wil White, Solicitor
Diona Brick
Robert Cardamone ☎
Gregory Hart, PA L&I BWDA
Jeanna Noel, PA L&I BWDA
Steve Wolf, PA L&I BWPO
Sara Dodeci, PA CareerLink®/Title I ResCare
Beverly Rapp, PA L&I BWPO, Rapid Response

WELCOME/ROLL CALL

Commissioner Snyder called the meeting to order at 10:12 am. Roll call was taken. It was noted that there was a quorum.

VISITOR RECOGNITION / PUBLIC COMMENT

Visitors introduced themselves. There was no public comment.

APPROVAL OF MINUTES – OCTOBER 12, 2018

The meeting minutes from October 12, 2018 were presented for approval.

MOTION

It was moved by Commissioner Brosius and seconded by Commissioner Abramovic to approve the minutes of the October 12, 2018 meeting as presented. All were in favor. Motion passed and carried.

REVIEW OF PREVIOUS ACTION ITEMS

1. Mr. LaVerde from Riverview IU6 will be invited to participate in Youth Committee meetings. Complete.
2. Ms. Anderson will direct ResCare to provide to the CLEOs a budget-to-actual review of the subcontractor in question. Complete. Ms. Brick, Ms. Anderson are reviewing it with the Solicitor.

APPROVAL OF REVISED ITA POLICY

No further discussion on the Revised Individual Training Account Policy was necessary.

MOTION

It was moved by Commissioner Brosius and seconded by Commissioner Amato to approve the Revised Individual Training Account Policy as presented. All were in favor. Motion passed and carried.

APPROVAL OF PA CAREERLINK® PARTNER PROGRAM EVALUATION SURVEY

The NWPA Job Connect board did not approve this item in their meeting.

MOTION

It was moved by Commissioner Abramovic and seconded by Commissioner Brosius to table the approval of PA CareerLink® Partner Program Evaluation Survey. All were in favor. Motion passed and carried.

NWPA JOB CONNECT BOARD MEMBERSHIP

MEMBERSHIP UPDATE

Ms. Anderson noted Erin Sekerak and Brittany Eisenman recently joined the board membership. Efforts to find another business representative from Crawford are ongoing. Ms. Anderson referred to the NWPA Job Connect meeting where Tyrone Clark was appointed as Vice Chair on the Executive Committee and noted that the Nominating Committee is in place for the next slate of officers. Discussion ensued on engaging the local healthcare industry for a business representative for the board. However, some facilities are state run and would not require as business. Other facilities are low on staff and may be difficult to keep involved.

EXPIRING APPOINTMENTS

No appointments were expiring before the end of the year.

ATTENDANCE HANDOUT

A handout was included in the packet.

NWPA JOB CONNECT STAFF REPORT

Ms. Anderson referred to the NWPA Job Connect Staff Report provided in the packet.

FISCAL REPORT

Ms. Brick noted that there was no additional information on the report to be shared since the NWPA Job Connect Board Meeting.

MOTION

It was moved by Commissioner Brosius and seconded by Commissioner Abramovic to approve the Fiscal Agent Report as presented. All were in favor. Motion passed and carried.

NWPA JOB CONNECT BOARD EXECUTIVE COMMITTEE REPORT

There was no business for this item.

OTHER BUSINESS

Ms. Anderson explained that Mr. Greg Hart was present to give an update on oversight. Mr. Hart noted that due to staff turnover, it has been difficult to report to local areas in a timely manner. To solve this problem, BWDA has been considering hiring monitors to be housed in local areas across the state. In the Northwest, Jeanna Noel will serve as the local monitor (and also monitor other areas). She was formerly a BWPO employee working in the Oil Region PA CareerLink® office.

Mr. Hart explained that oversight's intent is not to be adversarial or punitive. The department expects to assist local areas with compliance and offer technical assistance. There will be an increased presence at board meetings, which he expects will help to mitigate findings. Overall, monitoring presence in local areas should benefit workforce areas and the state. Commissioner Abramovic noted that it seems BWDA is implementing its own version of the mobile concept. Mr. Hart referred to it as a more personal regional concept.

Commissioner Snyder recalled a recent CCAP event and noted the need for First Responders in many areas across the state. Discussion ensued on the dwindling supply of first responders in the local area and how to have

related occupations added to the High Priority Occupations List. Ms. Anderson noted that applications for additions are open mid-year and require employer support for a set number of open positions per year over the next three years, plus a minimum family sustaining salary.

****ACTION****

- **Ms. Anderson will inquire on the likelihood of a successful emergency HPO petition and coordinate with the CLEOs if necessary.**

EXECUTIVE SESSION

No executive session was needed.

REVIEW OF ACTION ITEMS

1. **Ms. Anderson will inquire on the likelihood of a successful emergency HPO petition and coordinate with the CLEOs if necessary.**

ADJOURNMENT

MOTION

It was moved by Commissioner Abramovic and seconded by Commissioner Amato to adjourn the meeting. All were in favor. Motion passed and carried.

The meeting was adjourned at 10:32 am.

Respectfully Submitted,

Jacqueline Hamilton
Senior Administrative Assistant
NWPA Job Connect