

CHIEF LOCAL ELECTED OFFICIALS MEETING

William J. Douglass, Jr. Corporate Conference Center, 764 Bessemer St, Meadville, PA 16335

Friday, April 12, 2019

10:09 am

ATTENDANCE

Commissioner Wayne Brosius, Clarion County
Commissioner Robert Snyder, Forest County
Commissioner Chip Abramovic, Venango Cnty
Commissioner Ben Kafferlin, Warren County
Commissioner John Amato, Crawford County
County Executive Kathy Dahlkemper

GUESTS

Diona Brick
Robert Cardamone ☎
Brad Tisdale ☎
Sara Dodeci, PA CareerLink@/Title I ResCare ☎
Wil White, Solicitor ☎

PPF

Janet Anderson
Deb O'Neil
Erin Shaffer
Ramon Rodriguez

WELCOME/ROLL CALL

Commissioner Snyder called the meeting to order at 10:09 am. Roll call was taken. It was noted that there was a quorum.

VISITOR RECOGNITION / PUBLIC COMMENT

Visitors introduced themselves. There was no public comment.

APPROVAL OF MINUTES – FEBRUARY 8, 2019 AND MARCH 4, 2019

The meeting minutes from the regular February 8, 2019 meeting and special meeting on March 4, 2019 were presented for approval.

MOTION

It was moved by Commissioner Kafferlin and seconded by Commissioner Amato to approve the minutes of the February 8, 2019 and March 4, 2019 meetings as presented. All were in favor. Motion passed and carried.

REVIEW OF PREVIOUS ACTION ITEMS

None.

APPROVAL OF REVISED INDIVIDUAL TRAINING ACCOUNT POLICY

No further discussion on the Revised Individual Training Account Policy was necessary.

MOTION

It was moved by Commissioner Abramovic and seconded by Commissioner Kafferlin to approve the Revised Individual Training Account Policy as presented. All were in favor. Motion passed and carried.

APPROVAL OF REVISED WIOA ELIGIBILITY POLICY

No further discussion on the Revised WIOA Eligibility Policy was necessary.

MOTION

It was moved by Commissioner Abramovic and seconded by Commissioner Kafferlin to approve the Revised WIOA Eligibility Policy as presented. All were in favor. Motion passed and carried.

VOTE TO REMOVE MS. TERRA GAINES FROM THE NWPA JOB CONNECT BOARD

Ms. Anderson explained that Ms. Terra Gaines was part of a large layoff affecting Agility Marketing. She is no longer employed in the Northwest Workforce Development Area.

MOTION

It was moved by County Executive Dahlkemper and seconded by Commissioner Kafferlin to remove Ms. Terra Gaines from the NWPA Job Connect Board. All were in favor. Motion passed and carried.

MERGER UPDATE

The Solicitor referred to the update provided at the NWPA Job Connect board meeting and added that the local ResCare contract remains unchanged.

NWPA JOB CONNECT BOARD MEMBERSHIP

MEMBERSHIP UPDATE

Ms. Anderson noted that Mr. Steven Davis, CEO of Clarion Hospital, was recently appointed to the board as a business sector representative from Clarion County.

EXPIRING APPOINTMENTS

Ms. Anderson explained that Mr. Cardamone's appointment will expire on June 30, 2019. There are no other appointments expiring in 2019.

ATTENDANCE HANDOUT

A handout was included in the packet.

NWPA JOB CONNECT STAFF REPORT

Ms. Anderson referred to the NWPA Job Connect Staff Report provided in the packet. She noted that at the National Association of Workforce Boards annual conference in March, she was introduced to several youth program experts from other workforce areas nationally. Weekly meetings are being held to monitor the progress of the local youth program enrollments and spending. Commissioner Snyder mentioned that the local business alliance held a PA CareerLink® job fair in Marienville with a focus on 18 to 20 year olds.

FISCAL REPORT

Ms. Brick noted that there was no additional information on the report to be shared since the NWPA Job Connect Board Meeting.

Ms. Brick detailed a request for the CLEOs to approve an additional 5-6% of funding to be transferred from Rural dislocated worker funds to Erie dislocated worker funds. This would allow flexibility to meet the local demand.

MOTION

It was moved by Commissioner Kafferlin and seconded by Commissioner Brosius to approve the Fiscal Agent Report as presented, as well as the request to transfer program funding. All were in favor. Motion passed and carried.

NWPA JOB CONNECT BOARD EXECUTIVE COMMITTEE REPORT

There was no business for this item.

OTHER BUSINESS

There was no further business to discuss.

EXECUTIVE SESSION

No executive session was needed.

REVIEW OF ACTION ITEMS

None.

ADJOURNMENT

MOTION

It was moved by Commissioner Abramovic and seconded by County Executive Dahlkemper to adjourn the meeting. All were in favor. Motion passed and carried.

The meeting was adjourned at 10:22 am.

Respectfully Submitted,

Jacqueline Hamilton
Senior Administrative Assistant
NWPA Job Connect