



# COMMITTEES LISTING AND MEMBERSHIP

COMMITTEE NAME	MEETING DATES	RESPONSIBILITY/AUTHORITY	VOTING MEMBERS OF THE BOARD
Executive Committee	Bimonthly or as needed	Act on behalf of the full Workforce Development Board, when necessary, due to timing, with ratification by the full Board at the next full Workforce Development Board Meeting; to delegate to the board's committees and review findings and recommendations by the committees	Tyrone Clark, Chair Monica Daquilante, V. Chair <i>July 1, 2020</i> <i>Vacant</i> , 2d Vice <i>through</i> Elizabeth Wilson, Treasurer <i>June 30, 2021</i> Brittany Eisenman, Secretary <i>Vacant</i> , County Rep <i>Liaison: Janet</i>
Business Solutions Committee	2 <sup>nd</sup> Wednesdays @ 1:30pm in February, April, June, August, October, December	To identify and address common skill gaps, education and credential needs, and workforce requirements in high priority occupations within targeted industry sectors. Committee identifies those industry-specific workforce issues and needs that must be addressed to sustain a robust economy in the Northwest WDA by working with education and economic development to develop an action plan.	Dr. Aldo Jackson, Chair Jim Decker Larry Fannie Jody Dixon  <i>Liaison: Janet</i>
Communications Committee	As needed and beginning of the year	Develop regional outreach and communication protocol	Tyrone Clark, Chair  <i>Liaison: Carrie</i>
Fiscal/Monitoring Committee	4 <sup>th</sup> Thursday @ 10am in February, April, June, August, October, December	Ensure system accountability and transparency through fiscal oversight, audit, and program system monitoring, including performance measures, metrics that matter, and certification of the one-stop centers. Oversight of Equal Opportunity activities.	Elizabeth Wilson, Chair Dr. Aldo Jackson Brad Tisdale Erin Sekerak Jack Hewitt <i>Liaison: Erin, Diona</i>
Governance Committee	4 <sup>th</sup> Wednesday @ 10am in February, April, June, August, October, December	Ensure compliance to WDB Bylaws and other governing documents from US DoL and the PA Department of Labor & Industry. This includes the review and updating of policies. Further, the committee is responsible to oversee the nominations process of the WDB, including recommendations for appointments, removals, and nominations of members and partners.	Dr. Aldo Jackson, Chair Tyrone Clark Jill Foys Brittany Eisenman  <i>Liaison: Deb</i>
Workforce Solutions Committee	2 <sup>nd</sup> Wednesday @ 10am in February, April, June, August, October, December	Continuously review and improve the one-stop and mobile service delivery to eliminate barriers that inhibit job seekers from attaining the education, training, or other services needed to be employable at family sustaining wages.	Brad Tisdale, Chair Larry Fannie Jim Decker Jody Dixon  <i>Liaison: Erin</i>
Youth Committee	1 <sup>st</sup> Wednesday @ 10am in February, April, June, August, October, December	Supports/advises the WDB in the establishment and delivery of youth services; promotes career pathways and tangible opportunities for youth	Jill Foys, Chair Erin Sekerak Jack Hewitt Elizabeth Wilson  <i>Liaison: Julie</i>