

GOVERNANCE COMMITTEE MEETING

Partners for Performance, 920 Water Street, Suite 32B, Meadville, PA 16335

January 15, 2020

3:01 pm

ATTENDANCE

Brad Tisdale ☎
Rich Krankota

ABSENT

Bob Cardamone
Dr. Aldo Jackson
Gary Shaw

GUESTS

Carmine Camillo ☎
Benjamin Wilson ☎

PFP STAFF

Janet Anderson ☎
Deb O'Neil
Erin Shaffer
Julie Price
Carrie Symes
Jackie Hamilton

WELCOME/ROLL CALL

Mr. Krankota called the meeting to order at 3:01 pm at the request of the chair. Roll call was taken. It was noted there was no quorum.

VISITOR RECOGNITION/PUBLIC COMMENT

Visitors introduced themselves. There was no public comment.

APPROVAL OF MINUTES – SEPTEMBER 18, 2019

The Governance Committee minutes for the September 18, 2019 meeting were presented for review. As there was no quorum present, the minutes will be presented for approval at the next meeting.

REVIEW OF PREVIOUS ACTION ITEMS

None.

LOCAL ADMINISTRATIVE MONITORING REPORT RECOMMENDATION

Ms. Shaffer explained that this report covers the administrative piece of the annual monitoring and highlights the items reviewed. From Ms. Shaffer's understanding, there were no issues with these documents and they are on file. Both Mr. Tisdale and Mr. Krankota agreed with the report and recommended it be moved on to the Executive Committee for review.

WDB BOARD RECERTIFICATION APPROVED

Ms. O'Neil noted that this item has been on the agenda for a few meetings. Additional information was sent at the end of June, and at the September meeting board staff reported that the state had 90 days to reply to the submission before the board was recertified by default. In November, BWDA sent a letter notifying staff that the board was recertified until January 2021, and included recommendations to review some private sector appointments and how they link to high priority occupations. Ms. Anderson noted that the CLEOs are aware of these recommendations. The CLEOs are responsible for appointments to the board.

REGIONAL/LOCAL PLAN MODIFICATION APPROVED

Ms. O'Neil noted that staff has been working with the regional partner, West Central Job Partnership to submit Regional and Local Plan modifications. On December 18, local staff were notified that both modifications were formally approved by the state through June 30, 2021. Ms. O'Neil stated that it is anticipated that Local

and Regional Plan guidance will be released by the end of the program year, or at least in late June. Ms. O'Neil noted that the state's Combined Plan is out for public comment and has five broad goals that will be discussed at board meetings to help the board focus and be aligned with the State Plan in absence of guidance.

OTHER BUSINESS

WORKFORCE LABOR POOL REPORT

Ms. Anderson referred to the agenda attachment, which has been shared at other committee meetings as well as board meetings. Board staff are working to make this tool more inclusive of other information that may help with the bigger picture, like the available pipeline of workers graduating school or training.

RESCARE UPDATE (POLICY-RELATED DISCUSSION ONLY)

Mr. Camillo noted that issues regarding the phone system and parking situation remain at PA CareerLink® Oil City. Parking meters have been adjusted to have a one hour limit, which may present difficulties for clients attending services that take more than an hour, like workshops such as RESEA.

NEXT MEETING – TBD

Ms. Anderson noted that with the change in board meeting schedule, the committee schedule will be revamped and board members will be asked to choose committees based on their availability.

Mr. Krankota noted that at the end of January, he will be retiring. He thanked board staff for their contribution and Mr. Krankota was thanked for his service.

REPORT FOR EXECUTIVE COMMITTEE

Mr. Tisdale and Mr. Krankota asked that the Executive Committee be informed that they recommend the Local Administrative Monitoring Report.

REVIEW OF ACTION ITEMS

None.

ADJOURNMENT

There being no further business, the meeting adjourned at 3:20 pm.

Respectfully submitted,
Jackie Hamilton
NWPA Job Connect