

Virtual Details

Microsoft Teams:

Use calendar link or Meeting ID: 284 352 221 54 Passcode: 22M2qz

Or call in (audio only): [+1 724-761-2341](tel:+17247612341), [28595253#](tel:28595253) Phone Conference ID: 285 952 53#

AGENDA

- 1) Welcome -- *Chair Bobbie Jones*
- 2) Meeting will be **RECORDED**, please exit if non-consenting, **AGENDA POSTED IN CHAT**, *Nancy*
- 3) Roll Call / Visitor Recognition – *Nancy*
- 4) **Public Comments** – *Chair Bobbie Jones*

- 5) **Approval of Consent Agenda -- Chair Bobbie Jones**
Board Staff Will Give Brief Summary Of Each Item Prior To Full Vote
 - a) **Approval of March 8 2024 Meeting Minutes**
 - b) **Accept the PY23 Q2 Participant Survey Results, *Carrie***
 - c) **Accept the PY23 Q2 Business Satisfaction Survey Summary, *Carrie***
 - d) **Accept the PY 22 Adjusted Performance Outcomes, *Susan***
 - e) **Accept the Revised Self-Sufficiency Policy, *Susan***
 - f) **Accept the Revised System of Record/File Management Policy *Susan***
 - g) **Accept the Revised WIOA Title I Program Participant Services Policy *Susan***
 - h) **Accept the Revised WIOA Eligibility Policy *Susan***
 - i) **Accept the New One Stop Operator Firewall Policy *Susan***
 - j) **Accept the PY24 Continuous Improvement Plan, *Carrie***
 - k) **PY23 Any items to sever for discussion -or- motion to accept as a whole**
 - l) **Vote on accepting the Consent Agenda**

- 6) **NONE - Previous Action Items – Chair Bobbie Jones**

- 7) **Updates From The Chair— Chair Bobbie Jones**
 - a) **Membership, *Susan***
 - CWDS System for Board Membership:
 - Everything uploaded regarding members
 - Date of Resignation now the Date Member Notifies Board/Board Staff
 - Historic practice of CLEOS accepting a resignation is no longer possible with CWDS
 - Archie Graham Date of Resignation: February 29, 2024

 - b) **Update On Reappointments**
 - Complete: Bobbie Jones, Jill Foys, Juanice Vega, Heather Frazier (formerly Moles)
 - Won't Be Seeking Reappointment After June 30:
 - Karen Thomas (Warren): Identified Warren Business Representative
 - Beginning the Nomination and Appointment Process
 - Andrea MacArthur (Erie): CE Davis Seeking Erie Business Representative
 - Erie Members CE Davis Still Considering for Reappointment: TJ Sandell

- 8) Fiscal Items, *Diona Brick*
- a) **Fiscal Report (Approval)**
 - b) Budget Discussion
 - (1) **Budget Presentation Approval of PY 2024-2025 Budget**
 - (2) **Approval for Venango County to contract with Equus for Title I services for PY 24 as budgeted including a not to exceed 8% profit.**
 - (3) **Approval for Venango County to contract with Equus for Operator services for PY 24 as budgeted including a not to exceed 8% profit.**
 - (4) **Approval for Venango County to contract with St. Benedict's for EARN for PY 24**
 - c) Other
- 9) Vote To Accept One Change to NWPAs Job Connect Slate of Officers for PY24, *Jill Foys of the Nominating Committee*
- Replace Erie County Rep Andrea MacArthur, Business
 - Accept Erie County Rep Grainne Blanchette, Business Rep, Erie, Global HR-Legal-Compliance at Eriez
- 10) **Accept the Monitoring Items**, *Carrie, Susan*
- a. **PY 2023-2024 Title I Risk Assessment Report**, *Carrie*
 - b. **PY 2023-2024 EARN Risk Assessment Report**, *Carrie*
 - c. **PY 2023-2024 Fiscal Oversight and Reporting Monitoring Report** *Carrie*
 - d. **Report on Title I Corrective Actions** *Carrie*
 - e. **File Monitoring Report**, *Carrie*
 - f. **Desk Audit Report (Gains, Credentials, Post Exit Follow Up)** *Susan*
 - g. **Statement of Work Reports Q2 PY 23**, *Carrie*
 - i) Title I
 - ii) Operator
- 11) **Approve PY24 Statement of Work**, *Deb*
- a) **Title I**
 - b) **Operator**
 - c) **PY24 SOW Scoring**
 - d) **Revisions to Title I SOW PY 24**
 - e) **Revisions to Operator SOW PY 24**
 - f) **PY 24 SOW Scoring System Revisions**
- 12) **Approval for the Operator to enter into Mutual Agreements with Entities as needed for mobile PA CareerLink® Services with Prior Approval from Partners for Performance**, *Lisa S*
- 13) **High Priority Occupation List NW PY24**, *Emily*
- a) **Draft HPO List**
 - b) **Additions and Drop-offs**
 - c) Occupations to pursue for Local List
- 14) **Approve: PY24 Meeting Schedule** *Nancy*
- Governance added back in, still as needed
 - Business and Workforce Committees agree on alternating cycles
- 15) **Approval to allow for PDDG to have access to our Domain Name and to perform Hosting Services on our behalf and for Venango County to contract with PDDG as needed**, *Emily Cozzens*
- 16) Staffing Update Title I, *Lisa S*

17) Other Business

a) [Board Staff Report](#) Highlights, *Lisa S*

-Additional items of interest

- L. Miller will be off. Please contact Lisa Stalnaker or Nancy Wisgirda with any needs.
- Introduction of New Project Director at PA CareerLink® Shawn Waskiewicz

b) Anything Else

18) Other Items as Needed

19) Executive Session: As Needed

20) Review of New Action Items

21) **Adjourn** *Next Board Meeting: Friday July 12, 2024* You received a Save The Date!!

ITEMS IN BOLD REQUIRE A VOTE

Resources: • [Acronym List](#) • [Conflict of Interest Info](#) • [Conflict of Interest Form](#) • [Abstention Form](#) • [ETPL](#) • [HPO](#)
• [Attendance](#) • [Operator Update](#) • [Title I Report](#)
• [Common Measures PY23 Q2](#) • [PY22 IFA](#) • [WDA Profile](#)
• [Committee Reports](#) • [Committee Membership List](#) • [Board Membership List](#)
• [PA CareerLink® Services For Businesses](#)

Workforce Innovation and Opportunity Act (WIOA) programs are 100% supported by the PA Department of Labor and Industry of the U.S. Department of Labor as part of awards totaling \$5,818,022.00 with \$0, 0% financed from non-governmental sources.