

Virtual Details
Microsoft Teams

Meeting ID: 292 182 656 502 Passcode: xNN5QA

Dial in by phone

[+1 724-761-2341,,645852760#](tel:+17247612341645852760) United States, New Castle

Phone conference ID: 645 852 760#

AGENDA

- 1) Welcome -- *Chair Travis Crytzer*
 - a. Thank you to Bobbie Jones for service as Chair
- 2) Meeting will be RECORDED, please exit if non-consenting, AGENDA POSTED IN CHAT,
Nancy
- 3) Roll Call / Visitor Recognition – *Nancy*
- 4) Public Comments – *Chair Crytzer*
- 5) **Approval of Consent Agenda -- Chair Crytzer**

Board Staff Will Give Brief Summary of Each Item Prior to Full Vote

 - a. [Approval of May 10 2024 Meeting Minutes](#)
 - b. [Accept PY 23 Q3 Performance Measures, Susan](#)
 - c. [Accept PY 24-25 Monitoring and Oversight Schedule](#)
 - d. [Accept Updated File Monitoring Tool for Adult/Dislocated Worker PY 24-25](#)
 - e. [Accept Updated File Monitoring Tool for Youth PY 24-25](#)
 - f. [Accept Updated File Monitoring Tool TANF Youth Program PY 24-25](#)
 - g. [Accept Updated Risk Assessment Evaluation for PY 24-25](#)
 - h. **PY23 Any items to sever for discussion -or- motion to accept as a whole**
 - i. **Vote on accepting the Consent Agenda**
- 6) *NONE - Previous Action Items – Chair Crytzer*
- 7) Updates — *Chair Crytzer*
 - a. Membership
 - Welcome and introduction to new board member Jennifer Gesing, Executive Director of Beacon Light Behavioral Health System, Warren County. Jennifer is replacing Karen Thomas, who retired from PGE.
 - b. Update On Appointments/Reappointments, *Deb*
 - Board Candidate from Kyocera-AVX Components identified by Erie County Executive to fill the vacancy created from Andrea MacArthur’s departure near her end of term (Business)
 - Erie County Executive Davis Reappointment: TJ Sandell (Labor)
 - c. Workforce Development Discussion – Jessica Hansford, Clarion Psychiatric Hospital Mental Health

- 8) Fiscal Items, *Diona Brick*
 - a. **Fiscal Report** (Approval)
 - b. Other
- 9) **Approval of PY23 Q4 Monitoring Items**, *Carrie, Susan*
 - a. File Monitoring Report
 - b. Desk Audit Report (Gains, Credentials, Post Exit Follow Up)
 - c. **Cancelled Cases Report**
- 10) Statement of Work Reports Q2 PY 23, *Carrie*
 - Title I
 - Operator
- 11) **Approval for SOW Committee to Do The Following (Sever as Needed)**, *Deb Vote*
 - a. **Determine Compliance With Title I Execution on the PY23 SOW**
 - b. **Determine Compliance With Operator Execution on the PY23 SOW**
 - c. **Finalize and Recommend the PY23 Title I Contract Profit Payout**
- 12) High Priority Occupation Petition Update, *Emily*
- 13) EO Compliance Survey Update, *Carrie*
- 14) State Performance Negotiation Process, *Deb*
- 15) Equus Staffing Update, *Lisa S*
 - a. Organizational Chart
- 16) 2024 Northwest LWDB Membership Letter *Susan*
- 17) Other Business
 - a. Board Staff Report Highlights, *Lisa S*
- 18) Other Items as Needed
- 19) Executive Session: As Needed
- 20) Review of New Action Items
- 21) **Adjourn** *Next Board Meeting: Friday September 13, 2024*

ITEMS IN BOLD REQUIRE A VOTE

Resources: • [Acronym List](#) • [Conflict of Interest Info](#) • [Conflict of Interest Form](#) • [Abstention Form](#) • [ETPL](#) • [HPO](#)
 • [Attendance](#) • [Operator Update](#) • [Title I Report](#)
 • [Common Measures PY23 Q3](#) • [PY22 IFA](#) • [WDA Profile](#)
 • [Committee Reports](#) • [Committee Membership List](#) • [Board Membership List](#)
 • [PA CareerLink® Services for Businesses](#)

Workforce Innovation and Opportunity Act (WIOA) programs are 100% supported by the PA Department of Labor and Industry of the U.S. Department of Labor as part of awards totaling \$5,818,022.00 with \$0, 0% financed from non-governmental sources.