



## PARTNERS FOR PERFORMANCE BOARD MEETING

Friday May 10, 2024

Immediately following CLEO Meeting

### Virtual Details

Microsoft Teams: Use calendar link or Meeting ID: 284 352 221 54 Passcode: 22M2qz

Or call in (audio only)

[+1 724-761-2341](tel:+17247612341), [28595253#](tel:+128595253) United States, New Castle Phone Conference ID: 285 952 53#

### AGENDA

- 1) Welcome, *Commissioner Eric Henry, Chair*
- 2) Meeting will be **RECORDED**, please exit if non-consenting, **AGENDA POSTED IN CHAT**, *Nancy*
- 3) Roll Call / Visitor Recognition – *Nancy*
- 4) **Public Comments** – *Commissioner Eric Henry, Chair*
- 5) **Approval of Minutes From March 8, 2024 Meeting**, *Chair Eric Henry VOTE*
- 6) Review of Previous Action Items, *Lisa S.*
  - DONE: Tabled From Last Meeting: Approval to Replace or Purchase the Copier in the Meadville Office. Update: MOU: EARN SBEC can provide a copier if needed in the space.*
  - DONE: Health Reimbursement Plan renewal is covered work in our relationship with DJB. No further action needed on this item.*
- 7) Accept **The Fiscal Report**, *Diona Brick (Vote)*
- 8) Accept the **PY 2024 – 2025 PFP Administrative Budget** -*Diona Brick (Vote)*
- 9) Meadville Mall Office Space MOUs, *Diona Brick*
  - a) **Approval to enter into a MOU with IU5 for Meadville Office Space**
  - b) **Approval to enter into a MOU with EARN SBEC for Meadville Office Space**
- 10) **Approval For The Operator To Enter Into Mutual Agreements With Entities As Needed For mobile PA CareerLink® Services With Prior Approval From Partners For Performance**, *Lisa S*
- 11) **Approval To Allow For PDDG To Have Access To Our Domain Name And To Perform Hosting Services On Our Behalf And For Venango County To Contract With PDDG As Needed**, *Emily Cozzens*
- 12) **Approve PY24 PFP Meeting Schedule: PY24 Meeting Schedule**, *Nancy*
- 13) **PY24 PFP Salary Increases, One Stipend: Potential Executive Session Item**
  - Approve PY24 PFP Salary Increases @ 4% For All Full Time Staff (Except Executive Director to be level funded)**
  - If PY24 Increases approved, Request Salary Increases Effective Date: First pay in new fiscal year**
  - Consideration of Out of Class Compensation for Assistant Director**
- 14) **Executive Session For Personnel Related Item:**
  - a) **Motion For Executive Session**
  - b) **Motion To Resume Meeting**
  - c) **Motion Regarding Personnel Related Items: Salary Increases and Out of Class (Item 13)**

15) Other Business

16) Summary of New Action Items

17) Adjourn

*Next Board Meeting: Friday, July 12, 2024 You received a Save The Date!!*

**ITEMS IN BOLD REQUIRE A VOTE**

**For Reference: PFP Nov 2023 Bylaws [Revision](#)**

|                       |                |                              |
|-----------------------|----------------|------------------------------|
| Chair:                | Eric Henry     | Crawford County Commissioner |
| Vice Chair:           | Chip Abramovic | Venango County Commissioner  |
| Secretary Treasurer:  | Tricia Durbin  | Warren County Commissioner   |
| Assist Sec Treasurer: | Charlie Bayle  | Erie County Councilman       |

Workforce Innovation and Opportunity Act (WIOA) programs are 100% supported by the PA Department of Labor and Industry of the U.S. Department of Labor as part of awards totaling \$5,818,022.00 with \$0, 0% financed from non-governmental sources.