



PARTNERS FOR PERFORMANCE BOARD MEETING

Friday September 13, 2024
Immediately following CLEO Meeting

In-Person Details

University of Pittsburgh at Titusville: 504 East Main St., Titusville, PA
J. Curtis McKinney II Student Union and Gymnasium
Emily Cozzens: Cell: 814-807-2670 email: ecozzens@nwpajobconnect.org

AGENDA

- 1) Welcome, *Commissioner Eric Henry, Chair*
- 2) Meeting will be **RECORDED**. Please exit if non-consenting. **AGENDA POSTED IN CHAT**, *Nancy*
- 3) Roll Call / Visitor Recognition – *Nancy*
- 4) Public Comments – *Commissioner Eric Henry, Chair*
- 5) **Approval of Minutes From July 12, 2024 Meeting**, *Chair Eric Henry VOTE*
- 6) *None--* Review of Previous Action Items, *Lisa M.*
- 7) Fiscal Items, *Diona Brick*
 - a. **Fiscal Report (Approval)**
 - b. Other
- 8) Simple IRA Contributions, *Lisa M*
 - Currently at 3%
 - Employer Contributions cannot be higher than 3% or lower than 1%
 - If a change is made, it would become effective January 1, 2025
 - Vote to set PFP Employer Contribution to Simple IRA at _____%**
- 9) **Approve PFP's Vision Insurance Renewal: Renew If Rate Is 10% Increase Or Below**, *Lisa M*
- 10) **Approve PFP Job Descriptions**, *Lisa M*
 - **Executive Director**
 - **Assistant Director**
 - **Compliance and Policy Specialist**
 - **Compliance and Policy Specialist—part-time**
 - **Equal Opportunity Officer**
 - **Program Specialist—Adult**
 - **Program Specialist—Youth**
 - **Information and Communication Specialist**
 - **Administrative Assistant/Board Coordinator**

11) **Fin Cen BOI Reporting: Approve PFP Status Regarding BOI Reporting, Lisa M**

12) Executive Session as needed

13) **Adjourn** **Next Board Meeting November 1, 2024**

ITEMS IN BOLD REQUIRE A VOTE

***Immediately Following Today's Meetings: Briefing By Dr. Stephanie Fiely, Executive Director of the Pitt-Titusville Education and Training Center.
Tour of the Education and Training Center To Follow. Lunch Available After The Tour.***

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|-----------------------|----------------|------------------------------|
| Chair: | Eric Henry | Crawford County Commissioner |
| Vice Chair: | Chip Abramovic | Venango County Commissioner |
| Secretary Treasurer: | Tricia Durbin | Warren County Commissioner |
| Assist Sec Treasurer: | Charlie Bayle | Erie County Councilman |

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