

Virtual Details: TEAMS Meeting ID: 292 182 656 502 Passcode: xNN5QA

Dial in by phone: [+1 724-761-2341](tel:+17247612341), [645852760#](tel:+1645852760) United States [Find a local number](#) Ph conference ID: 645 852 760#

AGENDA

- 1) Welcome -- *Chair Travis Crytzer*
- 2) Meeting will be **RECORDED**, please exit if non-consenting, **AGENDA POSTED IN CHAT**, *Nancy*
- 3) Roll Call / Visitor Recognition – *Nancy*
- 4) Public Comments – *Chair Crytzer*

- 5) Consent Agenda -- *Chair Crytzer*
 - a. Any items to sever for discussion -or- motion to accept Consent Agenda as a whole
 - b. Approval of November 1, 2024 Meeting [Minutes](#)
 - c. Accept [Administrative Oversight Monitoring Report](#)
 - d. Accept [Operator Survey Report](#)
 - e. Accept The [PY23 Data Validation Results and Analysis](#)
 - f. Accept The [PY 24 Common Measures, Q1](#)
 - g. Accept PY 23 Final State Monitoring Results, [Report](#) and [Letter](#)
 - h. Charge The ad hoc Statement of Work (SOW) Committee With Managing The SOW Process And Report/Recommend To The Board As Needed

- 6) Previous Action Items – *Chair Crytzer*
 - a. Done: Site Selection meetings scheduled.
 - b. Done: Scheduling the CLEO Meeting For RFP Approval And Release
 - c. Done: PY23 Profit Payout

- 7) Membership Updates — *Chair Crytzer, Lisa Miller*
 - a. Erie, Business Member Resignation: Keith Szewczyk 11/19/2024
 - b. Erie Business Member Appointment Jeff Horneman, Port Erie Plastics, Business, 12/10/2024
-Jeff Horneman Introduction
 - c. Crawford, PA L&I Resignation, MaryBeth Williams, 11/27/2024
 - d. Crawford, PA L&I Appointment, Kerrie DeChurch, 11/27/2024
-Kerrie DeChurch Introduction
 - e. Upcoming Reappointments: Title II Adult Ed, OVR

- 8) Fiscal Items, *Diona Brick*
 - a. [Fiscal Report \(Approval\)](#)
 - b. Ratify [Fiscal Agent Agreement](#)
 - c. Informing: [Contract Amendment](#)
 - d. Other

- 9) [NWPA Workforce Grants Activity Update](#), *Lisa Stalnaker*

- 10) **NDWG Opioid Grant Plan**, *Lisa S, Lisa M, Diona Brick*

- 11) Upcoming [PWDA Conference April 30-May 2, 2025 Hershey, PA](#): **Approval For Funding To Cover NWPB Job Connect Board Members And CLEOs to Attend PWDA Conference With A Not To Exceed Amount Of \$3600**, *Lisa M and Diona Brick*
- 12) **Revised Agreements**, *Lisa M or Susan*
- a. **Ratify The [LWDB/CLEO Agreement Updated](#) Acknowledgements Signatures**
 - b. **Accept The Local Workforce Development Board/Chief Local Elected Officials [Agreement](#)**
- 13) Oil Region Facility Recommendation From Site Review Subcommittee, *Diona Brick, Kirk Shimshock, Elizabeth Wilson and Lisa Miller*
- a. **Motion For Executive Session (If Needed)**, *Travis Crytzer*
 - b. **Motion To Reconvene NWPB Meeting (If Needed)**, *Travis Crytzer*
 - c. **Recommend Facility For Oil Region PA CareerLink®**
- 14) RFP Update, *Susan*
- 15) [Equus Staffing Update](#), *Lisa S*
- 16) Update: Regional And Local Plans, *Susan*
- 17) **Approve Charge: The Governance Committee To Evaluate The Board Meeting Schedule For Consolidation, Efficiencies, Opportunities**, *Lisa M*
- a. [Governor's Workforce Goals](#)
- 18) Board Meeting Locations Going Forward, *Lisa M*
- 19) Other Business
- a. [Board Staff Report](#), *Lisa M*
 - i. Board Member Q+A Teams Sessions: January 14th 830am and repeat at 1pm
 - ii SOFI Time Is Here Again!!! Watch for emails from Nancy Wisgirda
- 20) Other Items as Needed
- 21) **Executive Session: As Needed** *Joe Keebler*
- 22) Review of New Action Items
- 23) **Adjourn** *Next Board Meeting: Friday **March 14, 2025** Location....*

ITEMS IN BOLD REQUIRE A VOTE

**Website Link: [NWPB JobConnect | Discover Opportunity](#)
[Title I Board Report](#) [Operator Board Report](#)
[Abstention Form](#) [Conflict Of Interest Information](#)
[Revised Local Governance Policy](#)**