



## Executive Committee Meeting

Friday, June 27, 2025, 10:00 AM

Microsoft Teams Meeting ID: 229 276 112 558 Passcode: p8CZiW  
Dial in by phone [+1 724-761-2341](tel:+17247612341), [665962857#](tel:+1665962857) United States, New Castle  
Phone conference ID: 665 962 857#

### AGENDA

Chair : Travis Crytzer

Committee Liaison : Lisa Stalnaker

1. Welcome, Chair Crytzer
2. Meeting will be recorded, and the agenda posted in the chat.
3. Roll call/visitor recognition – *Nancy*
4. Public comments – *Chair Crytzer*
5. **Approval of [April 25, 2025 Minutes](#).**
6. Previous action items, *Chair Crytzer*
  - a. *In process*-Atty Keebler review the PA Sunshine Act and report back at the next Board meeting.
  - b. *Done* - Board staff prepared a facilitator RFQ (stakeholder meetings) and included it on the May 16<sup>th</sup> Board agenda. Approval granted for procurement.
  - c. *Done* - Chair Crytzer requested Board staff see if additional petition letters are needed from employers for petitioning occupations for the 2025 HPO list.
7. Board updates
  - a. Chandler Mason – resignation.
  - b. Kelli Davis – appointment in process.
  - c. Kirk Shimshock – resignation.
8. Stakeholder Meetings
  - a. Review of the three (3) [RFQs](#) received / chart
  - b. **Recommend Board approve Venango County to contract with Strategy Solutions.**
9. HPO/ETPL
  - a. 2025 HPO- Petition Update, *Emily*
  - b. ETPL, *Emily*
10. Facility updates –*Elizabeth, Diona, Lisa*
  - a. **Approve the Site Selection Committee Facility Recommendation**
11. [Board meeting agenda](#), *Lisa*
12. Other items
  - a. Local and Regional plan, *Susan*
  - b. Equus close out, *Lisa*
  - c. EDSI onboarding, *Lisa*
  - d. [Firewall Agreement](#) with EDSI to Provide Operator and Title I Services
13. Executive session as needed
14. Committee Board report new action items and recommendations.
15. **Adjourn**

**Next Meeting Friday, September 26, 2025**

**Items in bold should be considered for a vote**