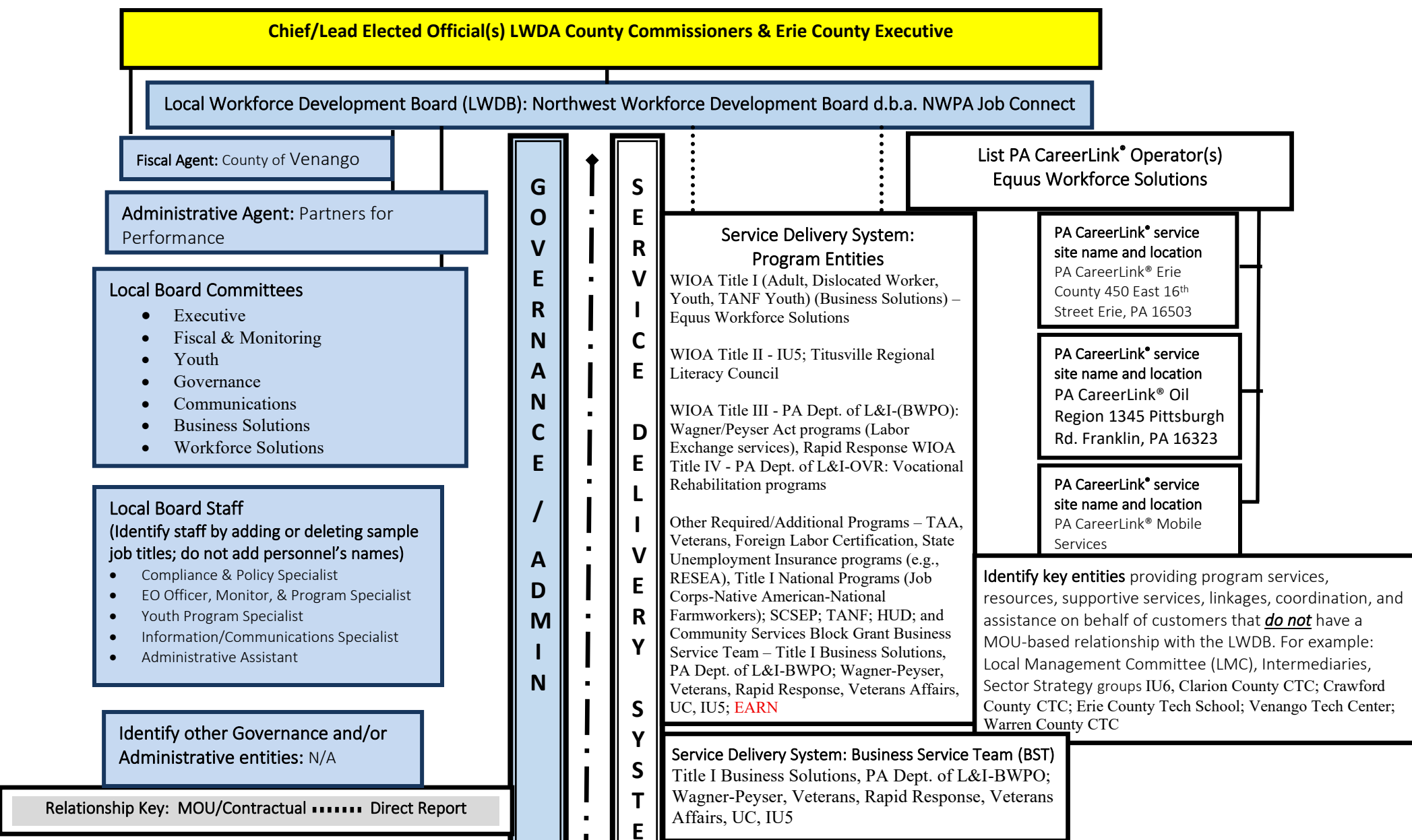


## Attachment 2: WIOA Local Workforce Development System Organizational Chart model

The organizational chart is for the benefit of the public and must be used to describe the attributes of the local workforce development system. The local workforce development board (local board) may supplement this model with clarifying charts. If multiple pages are needed to represent the local system, ensure that “Governance/Administrative” and “Service Delivery System” information is displayed on separate pages respectively. Use of model sub-titles is required. Do not list key governance personnel within the chart. Publicly post Attachment 2 with the local area plan.

*This chart should be reviewed annually for revisions. If further revisions are required after a local area plan (or subsequent plan modification) is approved, another separate plan modification is not required.*



**OPTIONAL Organizational Chart Point of Contact List**

Local boards have the option to use the Organizational Chart point of contact list in lieu of inputting this information into a local area plan as narrative (e.g., into the plan proper).

Points of contact listed below, and the general office contact information (i.e., the associated phone numbers and/or email addresses), must align with entities identified on the *WIOA Local Workforce Development System Organizational Chart*. This includes but is not limited to: CEO and/or LEOs, local board main POC, fiscal agent, administrative agent, local board staff, equal opportunity officer, and contact information for PA CareerLink® operator(s), PA CareerLink® offices, and the Business Service Team).

Title	Point of Contact Name	Telephone and/or Email
Example: Executive Director	Example: Jon Smith	Example: 717.727.1234