

Directions:

PA CareerLink® Oil Region (The Old Honeywell Building)

1345 15th Street Franklin, PA 16323

Nancy Wisgirda Cell: 814.807.2622 Email: nwisgirda@nwpajobconnect.org

Meeting ID: 226 921 226 781 7 Passcode: sE7dA7n8

+1 724-761-2341, 482971871# Phone conference ID: 482 971 871#

Chair: Travis Crytzer Liaison: Susan Richmond

AGENDA

1. Welcome - *Chair Crytzer*
2. Roll call /visitor recognition – *Nancy*
3. Presentation- David Fitch, Abraxas
4. **Approve Consent Agenda –Chair Crytzer**
 - a) October 10, 2025 Minutes
 - b) November 20, 2025 Special Board Meeting Minutes
 - c) Q2 Monitoring Report
 - d) **PY 25 Q1 Satisfaction Surveys**
 - i. Participants
 - ii. Businesses
 - e) **PY 25 Q1 and Q2 Statements of Work:**
 - i. Title I Performance Summary
 - ii. Operator Performance Summary
5. Previous Action Items – *Chair Crytzer*
 - a. None
6. Board Updates— *Chair Crytzer*
 - a. **Approve Convening Ad Hoc Nominating Committee**
7. **Fiscal Items, Diona Brick**
 - a. Approve Fiscal Report
 - b. **Approve NWPA Fiscal Compliance Report**
 - c. County of Venango Single Audit Resolution Letter 2024
 - d. **Approval to send board staff/board members to PWDA Conference- May 6th-8th**
 - e. **Approval to send 2 board staff to Workforce Director's Event, Lancaster March 10th and 11th**
 - f. **Approve Renewal of PY 2026 Contracts with EDSI**
 - i. **Title I**
 - ii. **One Stop Operator**
8. Erie Facility Update, *Susan*
 - a. Discuss required needs for new site
 - b. **Approve Reconvening Ad Hoc Site Selection Committee**
 - c. **Approve replacing 1-2 board members to the Ad Hoc Site Selection Committee**
9. Other business
 - a. **Approve NWPA Job Connect Selective Service Registration Policy, new, Carrie**
 - b. **Approve to Discontinue Strategy Solutions Stakeholder Engagement Meetings, Susan**
 - c. **Approve Petty Cash Dissolution, Jack or Susan**
 - d. **Approve Operator Survey Carrie**
 - e. Board Report, *Susan*
 - f. Discuss Board meeting schedule PY 26, *Susan & Nancy*

- g. SOFIs, *Nancy*
- h. [Q1 PY 25 Performance Measures](#), *Susan*

- 10. [EO Training](#), *Carrie*
- 11. Public comments – *Chair Crytzer*
- 12. Other items as needed
- 13. **Executive session for PY 24 Title I No Profit Payout Letter Request**, *Attorney Keebler*
- 14. **Adjourn**

Next Board Meeting: Friday, May 15, 2026, in PA CareerLink® Oil Region (9am)

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