

ATTENDANCE: Commissioner Wayne Brosius, Clarion County; Commissioner Eric Henry, Crawford County; Commissioner Tricia Durbin, Warren County; Commissioner Ken Bryan, Venango County; Commissioner Sam Breene, Venango County

ABSENT: Erie County Executive Christina Vogel; Commissioner Robert Snyder, Forest County

BOARD STAFF: Emily Cozzens, Juanet Shefchunas, Carrie Symes, Nancy Wisgirda, Susan Richmond

VISITORS

Diona Brick, Fiscal Agent, Jack Hewitt, Kelli Davis, Will Price, Attorney Joe Keebler, Brad Tisdale, Attorney Stephanie Fera, Jeff Horneman, Elizabeth Wilson, Jessica Hansford

WELCOME/ROLL CALL/VISITOR RECOGNITION/PUBLIC COMMENTS

Commissioner Wayne Brosius called the meeting to order at 1:03 P.M. Roll call was taken. It was noted there was a quorum. Visitors were recognized. The meeting was recorded and the agenda was placed in the chat. There was no public comment.

ELECTION OF OFFICERS

The following slate of officers for the CLEOs was presented for approval:

Chair: Commissioner Wayne Brosius

Vice-Chair: Commissioner Tricia Durbin

Second Vice-Chair: Commissioner Robert Snyder

MOTION

It was **moved** by Commissioner Eric Henry and **seconded** by Commissioner Tricia Durbin to approve the slate of officers as presented. All were in favor. There were no abstentions. **Motion passed and carried.**

FISCAL AGENT DISCUSSION

Susan Richmond stated that we have been researching options for creating an in-house Fiscal Agent. Other workforce boards have an in-house position. We have contacted McGill, Power and Bell for a quote on the cost for them to provide this service, but they have not gotten back to us yet.

Commissioner Breene stated that Diona Brick's replacement will be capable of taking over the fiscal responsibilities in the same capacity that Diona did. Commissioner Bryan stated that they would like a week to determine if the new candidate will be able to provide this service. Commissioner Henry stated that a committee could be tasked with finding a solution for this issue. Commissioner Durbin suggested using an RFC process to fill the position. Other factors include how many hours this position would require, and salary.

A vote on this agenda item was tabled until more information can be gathered.

EXECUTIVE SESSION AS NEEDED

There was no need for Executive session.

ADJOURNMENT

MOTION

It was **moved** by Commissioner Eric Henry and **seconded** by Commissioner Durbin to adjourn the meeting. All were in favor. There were no abstentions. **Motion passed and carried.**

The meeting adjourned at 1:27 P.M.

Next Board meeting: Friday, May 15, 2026 at PA CareerLink® Oil Region (9am)

Meeting Advertised in The Derrick		
Minutes Submitted	Nancy Wisgirda	2/17/26
Minutes Approved	NWPA Job Connect Board	
Minutes Posted		