

Directions:
PA CareerLink® Oil Region (The Old Honeywell Building)
[1345 15th Street Franklin, PA 16323](#)

Nancy Wisgirda Cell: 814.807.2622 Email: nwisgirda@nwpajobconnect.org
 Meeting ID: 221 368 141 819 0 Passcode: Su3jV3d7
[+1 724-761-2341](tel:+17247612341), Phone conference ID: 890 102 380#
Chair: Travis Crytzer Liaison: Susan Richmond

AGENDA

1. Welcome - *Chair Crytzer*
2. Roll call /visitor recognition – *Nancy*
3. Presentation- David Fitch, Abraxas
4. **Approve Consent Agenda –Chair Crytzer**
 - a) **January 23, 2026 Minutes**
 - b) **Monitoring:**
 - a. Title I Q3 Monitoring Report
 - b. Administrative Oversight Monitoring Report
 - c. PY 26 Monitoring Schedule
 - d. Title I Risk Assessment
 - e. EARN Risk Assessment
 - f. Quality Review of the One Stop Operator
 - g. PY 24 Monitoring Letter (PY 24 Monitoring Results Letter)
 - c) **PY 25 Q3 Statement of Work:**
 - a. Title I
 - b. Operator
 - d) **Limited English Proficiency (LEP) Plans**
 - a. Erie
 - b. Oil Region
 - e) EO Compliance Letter (Compliant Notice Northwest LWDA Survey Final)
 - f) NW PA Promising Practices
 - g) AI Policy
5. Previous Action Items – *Chair Crytzer*
 - a. None
6. Board Updates— *Chair Crytzer*
 - a. **Approve PY 2026 Slate of Officers**

Chair	Bobbie Nahay	Business	Venango
Vice Chair	Shane Kline	Business	Erie
Secretary	Jennifer Gesing	Business	Warren
Treasurer	Brad Tisdale	Apprenticeship	Forest
County Rep	Travis Crytzer	Small Business	Crawford
County Rep			Clarion
 - b. Appointments and Resignations:
 - i. Kim Garnon, OVR, Erie County Appointment
 - ii. Jack Hewitt, OVR, Erie County, Resigned
 - iii. Jim Decker, Business, Warren County, Resigned

- iv. Antoinetta Lindell, Business, Warren County, Appointment
- v. Jeff Horneman, Business, Erie County, Resigned
- vi. Travis Crzyter, Small Business, Crawford County, Reappointment
- vii. Will Price, Small Business, Forest County, Reappointment

7. **Approve Fiscal Items**, *Diona Brick*

- a. [Fiscal Report](#)
- b. [PY 26 Budget](#)
- c. [PY 25 WIOA Reconciliation Letter](#)

8. **EARN Purchase of 2 Vehicles**

9. **Approve PY 26 Statements of Work (SOWs)**

- a. [One Stop Operator](#)
- b. [Title I](#)
- c. [TANF Youth](#)

10. PY 26 Board Discussion, *Susan*

11. **Approve Board meeting schedule PY 26**, *Susan & Nancy*

Friday July 10, 2026

Friday October 9, 2026 (Columbus Day is on Monday)

Friday January 8, 2027

Friday April 9, 2027

12. **Approve [PY 26 Committees](#)**

13. Q2 PY 25 [Performance Measures](#), *Susan*

14. Q3 PY 25 [Performance Measures](#), *Susan*

15. EO Training, *Carrie*

16. 2026 HPO Update, *Emily*

17. [Mobile Van Discussion](#), *Emily*

18. Erie Facility, *Travis*

- a. **Ratify Executive Committee Vote for Erie Comprehensive Center at Gannon**

19. Public comments – *Chair Crytzer*

20. Other items as needed

21. **Executive session if needed**

22. **Adjourn**

Next Board Meeting: Friday, July 10, 2026

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