



**PARTNERS FOR PERFORMANCE
BOARD MEETING**

February 17, 2026 immediately following the CLEO meeting
In-person at Pitt-Titusville and Via Microsoft Teams

ATTENDANCE: Commissioner Wayne Brosius, Clarion County; Commissioner Eric Henry, Crawford County; Commissioner Tricia Durbin, Warren County; Commissioner Ken Bryan, Venango County

ABSENT: Commissioner Robert Snyder, Forest County; Erie County Executive Christina Vogel

BOARD STAFF: Emily Cozzens, Juanet Shefchunas, Carrie Symes, Nancy Wisgirda, Susan Richmond

VISITORS: Diona Brick, Attorney Stephanie Fera, Jack Hewitt, Kelli Davis,

WELCOME/ROLL CALL/VISITOR RECOGNITION/PUBLIC COMMENT

Commissioner Henry called the meeting to order at 1:28 P.M. Roll call was taken. It was noted that there was a quorum. No public comment was received. The meeting was recorded and the agenda was posted in the chat.

REVIEW OF PREVIOUS ACTION ITEMS

No action items.

ELECTION OF OFFICERS

Commissioner Henry recommended keeping the current slate of officers:

Chair:	Eric Henry	Crawford County Commissioner
Vice Chair:	Bob Snyder	Forest County Commissioner
Secretary:	Tricia Durbin	Warren County Commissioner
Treasurer:	Charlie Bayle	Erie County Councilman

MOTION

It was **moved** by Commissioner Wayne Brosius and **seconded** by Commissioner Tricia Durbin to approve the slate of officers as presented. All were in favor. There were no abstentions. **Motion passed and carried.**

PFP STAFFING

Items a and b were moved to Executive Session.

Updated Job Descriptions

Susan Richmond stated that the current PFP job descriptions have been updated to reflect staff's current duties, which have been redistributed to accommodate the reduced number of staff.

MOTION

It was **moved** by Commissioner Eric Henry and **seconded** by Commissioner Tricia Durbin to enter into Executive Session to discuss agenda items 6a and 6b at 1:40 P.M. All were in favor. There were no abstentions. **Motion passed and carried.**

MOTION

It was moved by Commissioner Tricia Durbin and seconded by Commissioner Wayne Brosius to return from Executive Session at 2:04 P.M. All were in favor. There were no abstentions. Motion passed and carried.

The Commissioners voted on new salaries for the Director, Youth Program Specialist, Monitor/EO Officer, and Workforce Engagement/Communication Specialist due to updated job descriptions. The Administrative Assistant/Board Coordinator received a 2% pay increase. These increases are effective with the next pay. Pay discussions will not occur again until 2027.

OTHER ITEMS

PFPP Board meeting schedule PY 26

Emily Cozzens will email a poll to determine preferences for the schedule.

Mileage Rate Increase

Susan Richmond stated that the federal mileage rate has increased to 72.5 cents/mile. The PFP handbook states that we are reimbursed at this level.

ADJOURNMENT

MOTION

It was moved by Commissioner Wayne Brosius and seconded by Commissioner Tricia Durbin to adjourn the meeting. All were in favor. There were no abstentions. Motion passed and carried.

The meeting was adjourned at 2:25 P.M.

The next meeting is scheduled for Friday, May 15, 2026.

Meeting Advertised in The Derrick		
Minutes Submitted	Nancy Wisgirda	2/17/26
Minutes Approved	Partners for Performance Board	
Minutes Posted	NW PA Job Connect website	