

CHIEF LOCAL ELECTED OFFICIALS MEETING

Friday, October 10, 2026

[1345 15th Street Franklin, PA 16323](#)

Nancy Wisgirda Cell: 814.807.2622 Email: nwisgirda@nwpajobconnect.org

Virtual Teams Details: Meeting ID: 229 623 222 927 973 Passcode: uW9z6cw9

Dial in by phone: 1 724-761-2341

Phone conference ID: 752 965 471#

Chair: Wayne Brosius **Vice Chair:** Tricia Durbin **2nd Vice Chair:** Robert Snyder

AGENDA

1. Welcome - *Chair Brosius*
2. Roll call/visitor recognition – *Nancy*
3. Public comments – *Chair Brosius*
4. **Consent agenda – Chair Brosius**
 - a. Approve July 10, 2026 [Meeting Minutes](#)
 - b. Approve September 23, 2026 [Special Meeting Minutes](#)
 - c. Approve Monitoring:
 - a. Title I PY 25 Q4 [Monitoring Report](#)
 - d. Approve Policy Updates:
 - a. Revised NWPA Job Connect [Procurement Policy](#)
 - b. Revised NWPA Job Connect [Complaint and Grievance Policy](#)
 - e. Approve PY 25 Statements of Work:
 - a. [Title I](#)
 - b. [One Stop Operator](#)
 - f. Approve PY 25 Satisfaction Surveys:
 - a. [Participants](#)
 - b. [Businesses](#)
5. Previous action items – *Chair Brosius*
 - a. *Nancy emailed a poll regarding changing the board meeting dates to accommodate efforts to provide a timelier fiscal report.*
 - b. *Elizabeth Wilson was to determine if the location at 12th Street and Pittsburgh was still available.*
6. **Fiscal Items**
 - a. Approve [Fiscal report](#), *Mike Anderson*
 - b. Approve PY 25 Title I Profit Payout at 5%
 - c. Approve PY 25 One Stop Operator Profit Payment at 5%
7. **Approve PA CareerLink® Certification, Carrie Symes**
 - a. [Certification Checklist](#)
 - b. [Partner Survey](#)
 - c. [ADA Accessibility Walkthrough Checklist](#) - Oil Region
 - d. [ADA Assistive Technology Equipment Checklist](#) - Oil Region
8. [Approve Mobile Van Grant Application](#), *Emily*
9. **Board Appointments:**
 - a. Approve Carrie Ennis, Business Representative, Erie County, UPMC
 - b. Approve Josh Domitrovich, Higher Ed Representative, Clarion County, Penn West
 - c. Discussion about board appointments
10. Other items, as needed
11. Executive session, if needed
12. Adjourn

Next Board meeting: Friday, January 8, 2027 *TEAMS ONLY*